

This is a business meeting of the governing body for the City of Herington. There is no implied or expressed right for persons outside the governing body to speak or voice their opinion unless specifically recognized by the chair.

**Regular Meeting
March 16, 2021
5:30 p.m.**

1. Pledge of Allegiance
2. Call to Order
3. Consider Minutes of the Regular Meeting March 2, 2021
Motion _____ Seconded _____ Action _____
Commissioner Castleberry, Commissioner Donahue, Commissioner Hartman,
Commissioner Bell, Mayor Urbanek
4. Public Forum
5. Additional Agenda Items
6. Approval of Agenda
Motion _____ Seconded _____ Action _____
Commissioner Castleberry, Commissioner Donahue, Commissioner Bell, Commissioner
Hartman, Mayor Urbanek
7. Presentation by Students at Herington Middle School
8. Discuss and Action on City Insurance Carrier for 2021
Motion _____ Seconded _____ Action _____
Commissioner Castleberry, Commissioner Donahue, Commissioner Bell, Commissioner
Hartman, Mayor Urbanek
9. Update on UPTICC Grants
10. Discuss and Action on Appointment of Steven Thompson to CVB Board Term to Expire March
31, 2023
Motion _____ Seconded _____ Action _____
Commissioner Castleberry, Commissioner Donahue, Commissioner Bell, Commissioner
Hartman, Mayor Urbanek

11. Discuss and Action on Appointment of John Thissen to Library Board Term to Expire March 31, 2025

Motion _____ Seconded _____ Action _____
Commissioner Castleberry, Commissioner Donahue, Commissioner Bell, Commissioner Hartman, Mayor Urbanek

12. Discuss and Action on Appointment of Marcus Hawkes to the CVB Board Term to Expire May 31, 2023

Motion _____ Seconded _____ Action _____
Commissioner Castleberry, Commissioner Donahue, Commissioner Bell, Commissioner Hartman, Mayor Urbanek

13. Update on WAPA Bills

14. Update on Pool House – Historical Application

15. Discuss and Action on Commissioner Appointment to Herington Lake RFQ Panel

Motion _____ Seconded _____ Action _____
Commissioner Castleberry, Commissioner Donahue, Commissioner Bell, Commissioner Hartman, Mayor Urbanek

16. Executive Session- I move the City Commission recess into executive session pursuant to the: Consultation with an attorney on matters that would be deemed privileged in the attorney-client relationship exception, for potential litigation KSA 75-4319(b)(2).

To Include:

- Governing Body
- City Attorney
- City Manager
- _____

The open meeting to resume at _____.

Motion _____ Seconded _____ Action _____
Commissioner Castleberry, Commissioner Donahue, Commissioner Bell, Commissioner Hartman, Mayor Urbanek

17. City Manager Comments

18. Commissioner Comments

19. Adjourn

Motion _____ Seconded _____ Action _____
Commissioner Castleberry, Commissioner Donahue, Commissioner Bell, Commissioner Hartman, Mayor Urbanek

To join the City Commission meetings from your computer, tablet, or smartphone, go to
<https://www.youtube.com/channel/UCbvSBw6l4w85XQHSX0S1BXg>

Public Forum Comments can be dropped in the deposit box or emailed to cityoffice@cityofherington.com.
Must be received before 8:00AM the day of the meeting. Please keep statement to a maximum of 3 minutes.

Draft

Herington's helping hands

Ms. Hawkins advisory

About Herington's Helping Hands

Herington's Helping Hands is a box that can provide helpful things for people, that might need something for themselves or maybe someone they know. People can donate things into Herington's Helping Hands, they can contribute, canned food, and boxed food. There are two sides of Heringtons Helping Hands. On one side we will store the food, And on the other side we will store other activities or other goods, for example socks, shoes, clothing, or books, coloring pages and crayons, or any such needed essentials.

What are the details on this project?

Where will we be getting our supplies? We will be getting our supplies from Mr. Brandon (The City Manager) and he will also help with the cost.

Where are the places we would like to put the boxes? The pocket park by backroads. We will be starting with one but we would like to finish with two. We are only doing one because we would like to see how things go and make sure it is in a good area. and protected from weather.

Why we think this is a good idea

We think Herington's Helping Hands is a good idea because we know that we would be helping lot's of people in our town and community. The reason we wanted this project is that we wanted to help people in our town and community. It would also teach us responsibility and we would all be working together on a project that would help our community.

How will this Triple H box look?

It will be a 39, by 39 in inches, we will need fiberglass, paint, and wood to complete the structure and inside of this box, of course we will need a few other things but those are very small such as nails or paint brushes. We will have one or more poles to hold it above the ground for different weather situations and other things such as bugs or ants. It will look similar to the picture below but there are a few things we would like to personalize, we wanted to paint it in a colorful way, it is going to have more shelves, but it would be almost the same structure as the picture.



What we are wanting Triple H to do

We are wanting Herington's Helping Hands to help people that might need something to help them out. For example if someone needed some canned food they could come to the Herington's Helping Hands box to see if it might have what they are looking for.

How things will work with the Triple H box

People would come to Triple H and could contribute in it, or acquire something from the box. Any one in the community can contribute in the box, as in putting things in there that would be necessary for others to take, if the box is almost empty we could all gather things from our homes and donate them to the box.

Thank you for your time today,
and we appreciate you listening! What
questions do you have for us?



March 10th, 2021

Insurance Renewal

History:

Servicing Agent for 15 years

Been with 8 City Managers/Interms

2016 Building Valuations and City Inspection

2019 Complete Inventory of Departments with Department Heads

2019 Partnered with Smart Insurance, Gained Strength and Longevity

2019 Saved City \$19,803

Dividends paid out: KMU Safety Dividend through EMC

18-19: \$26,357.11

17-18: \$20,780.64

16-17: \$19,460.19

EMC:

Financially Stable Company

Over 100 years Success

Rated 5 Stars

Specializes in Municipalities

Attorney Direct Program

Loss Control Services

Client Portal Access – www.emcins.com (Policy Holder Access)

Experienced Claims Service

Smart Insurance:

Abilene Office Founded in 1981

Herington Office Founded in 1940

Experienced, Knowledgeable, Professional Agents and Staff

Over 100 years Combined Experience and Expertise

3 Locations – Abilene, Herington and Salina

Thrive to Provide Quality Service

24/7 Availability

Care about our Clients and Customers

Re-invest into the Community

Provide Jobs and Benefits in Community

Donate and Volunteer in Community

Live and Shop in Community

Provide Longevity in Community

Timeline of Insurance Events:

EMC (City Policy) - April

West Bend (Swim Team Liability) – June

Nason (Airport Liability) – June

Audit – May/June

Bonds – All Year

2021 Renewal:

Added Earthquake \$500 a year

Endorsement – Removed Teen Center, re-rated the property policy to a better rate because there were no property claims, \$2740 Returned (would have only been \$446 for actual Teen Center building)

EMC values your business

Action Items Today:

Policy Review and Property Values

Update Drivers List / Inland Marine Update with Department Heads



Quote Option Overview

CITY OF HERINGTON | 04/01/21

2021

Option 003: \$172,041

Ref# X362580-003

Q3

2020
w/changes
\$167,334

A - Commercial Property

Premium	\$75,198	2020 \$75,444
Deductible Range	42 bldg @ \$1,000 12 bldg @ \$5,000	
Extension Endorsement	Not Applicable	
Unreported Buildings	\$50,000 included	
Unique Forms	Comparison Unavailable	

C - Commercial Inland Marine

Premium	\$16,079	\$16,084
Class Description	CAMERAS-COMM-EXCL MOTION PICT. VALUABLE PAPERS AND RECORDS SCHEDULED PROPERTY FLOATER ACCOUNTS RECEIVABLE-NON-REPRTG CONTRACTORS EQUIP-SPECIAL CONTR EQUIP-LEASED FROM OTHERS E. D. P.-SCHEDULED SCHEDULED PROPERTY FLOATER	
Unique Forms	Comparison Unavailable	

D - General Liability

Premium	\$10,677	\$10,453
Occurrence Limit	\$1,000,000	
Aggregate Limit	\$2,000,000	
Medical Limit	\$10,000	
Damage to Premises	\$500,000	
EPLI	Not Applicable	
Extension Endorsement	Elite Extension Endorsement	
Unique Forms	Comparison Unavailable	

E - Business Auto

Premium	\$15,313	\$14,382
Liability Limit	\$1,000,000	
Medical Payments	\$2,000	
Special Auto Comp	Deductible Varies	
Special Auto Coll	\$500 Deductible	
Trucks & Trlrs Comp	\$1,000 Deductible	
Trucks & Trlrs Coll	\$1,000 Deductible	
Public Auto Comp	\$1,000 Deductible	
Public Auto Coll	\$1,000 Deductible	
Extension Endorsement	Elite Extension	
Unique Forms	Comparison Unavailable	

F - Commercial Crime

Premium	\$290	\$293
Unique Forms	Comparison Unavailable	

* Differs per Option

Quote Option Overview

CITY OF HERINGTON | 04/01/21

Option 003: \$172,041

Ref# X362580-003

Q3

G - Law Enforcement

Premium	\$2,701	\$2455	
Occurrence Limit	\$1,000,000		
Aggregate Limit	\$2,000,000		
Deductible	\$5,000		
Medical Payments	\$5,000		
Unique Forms	Comparison Unavailable		

H - Workers Compensation

Premium	\$30,976	\$30,288	
Liability Limits	\$1,000,000/\$1,000,000/\$1,000,000		
Experience Mod	0.870 KS		
Unique Forms	Comparison Unavailable		

J - Commercial Umbrella

Premium	\$10,921	\$9710	
Liability Limit	\$2,000,000		
SIR	\$10,000		
Unique Forms	Comparison Unavailable		

K - Linebacker

Premium	\$9,226	\$7565	
Loss Limit	\$1000000		
Aggregate Limit	\$2000000		
Deductible	\$5,000		
Unique Forms	Comparison Unavailable		

Q - Cybersolutions

Premium	\$660	\$660	
Cyber Liability	\$100,000 Limit \$1,000 Deductible		
Data Compromise	\$50,000 Limit \$1,000 Deductible		
Unique Forms	Comparison Unavailable		

Changes:

Add: Sludge Press \$300,000
 Remove: North Warehouse at Airport
 Change Amount: Water Plant to
 \$3,000,000

3/31/2023

The City of Herington is committed to citizen involvement. A significant portion of that commitment involves our area residents' participation on advisory boards. We have found that the recommendations advisory boards present to the City Commission are invaluable in the decision making process. This questionnaire is designed to assist the City Commission in filling advisory board vacancies.

Advisory Board of interest to you Visitors/Tourism Board.

Name: Steven C. Thompson Address: [REDACTED]

Phone Number: [REDACTED] Email Address: [REDACTED]

➤ Why do you want to become a member of an Advisory Board? I am retired military, still working for the government, living in this community. I see many things that could be started and built upon in our community that could have a positive effect on not only our community, but our county and region.

➤ If you were to suggest goals to accomplish in the coming year for the current Advisory Board for which you are interested, what would they be? First and foremost, we must capture the traffic on 77/56. We need to promote growth in the form of maybe an eating establishment/gas station right on 77. (if someone 77 was looking for gas in the middle of the night, they would be hard pressed to find it here)

➤ Describe any past experiences you might have that would enhance the performance of this board. I have lived in several countries, several states, I enjoy camping, hunting, fishing and kids sports, all of which we could capitalize on here in our town.

Thank you for your interest in the City of Herington Advisory Boards system. Please feel free to contact the City Manager or City Clerk at 785-258-2271 with questions regarding the Advisory Board of interest.



received
3-11-2021

Advisory Board Application

Term Limits: 2 Consecutive Years

OFFICE USE:

Term Length 4 years

Appointed Date

Expiration Date 3/31/2025

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Advisory Board of interest to you Library Board

Name: John Thissen

Address: [REDACTED]

Phone Number: [REDACTED]

Email Address: [REDACTED]

➤ Why do you want to become a member of an Advisory Board?

My past work experience has dealt with education. I know how extremely important it is to have our youth learn to read as soon as possible and as well as possible.

➤ If you were to suggest goals to accomplish in the coming year for the current Advisory Board for which you are interested, what would they be?

I am unaware of the current needs related to the local library. After I am better informed I will be able to share my thoughts.

➤ Describe any past experiences you might have that would enhance the performance of this board.

I was a high school teacher for 1 year and a middle school teacher for 4 years. I was a middle school principal for 17 years and a superintendent of schools for 12 years. I have been on a number of advisory boards including the commissioner of education advisory board for 4 years.

Thank you for your interest in the City of Herington Advisory Boards system. Please feel free to contact the City Manager or City Clerk at 785-258-2271 with questions regarding the Advisory Board of interest.



Advisory Board Application

OFFICE USE:	
Term Length	2 years
Appointed Date	0
Expiration Date	5/31/2023

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Advisory Board of interest to you CVB

Name: Marcus Hawkes Address: [REDACTED]

Phone Number: [REDACTED] Email Address: [REDACTED]

➤ Why do you want to become a member of an Advisory Board?

I want to promote Herington and continue to make it a good place to live.

➤ If you were to suggest goals to accomplish in the coming year for the current Advisory Board for which you are interested, what would they be?

- Identify key points of interest / Attraction
- Begin process of implementing a 4 hour "Visit Herington" plan of promotion.

➤ Describe any past experiences you might have that would enhance the performance of this board.

In the past I have been involved with many activities and events, including the school. My time working for the city would also bring experience that can be valuable to the CVB board.

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