**City Manager Report**

September 25, 2017

**Week of September 19th – September 25th**

09/19: Read and Responded to my emails. Talked with Brad Jantz concerning city legal issues. Preparing for the Department Head Meeting. Attending meeting, others in attendance were Brenda Wildman, Lori Dornbusch, Russ Almes and Merlin Oswald. Spoke to Joni Rikard, City Clerk of Hope concerning the Municipal Water Contract for Hope. Read and Responded to my afternoon emails. Reviewing City Codes and Zoning Regulations. Spoke to Brad Jantz concerning tonight’s city meeting. Working on the Agenda. Constructing documents for tonight’s City Commission meeting. City Commission meeting moved to the Community Building. Secured City Hall at 6:07 PM. City Commission completed at 8:47 PM.

09/20: Read and Responded to my emails. Leased farm ground at the Herington Regional Airport. Spoke with Chuck Jarnot concerning documentation to be sent to Lt. Governor Jeff Colyer requesting assistance on a new project at the HRA. Spoke to John Zeiner, Camp Host at the Reservoir concerning possible water contaminant. Generating documentation for the City Commission. Read and Responded to my afternoon emails. Reviewing and constructing documentation concerning personnel issues. Spoke with the Interim Director of the Dickinson County Economic Development Corporation, Doug Kinsinger concerning participation by Herington city officials in the new EDC. Spoke with Hope Officials Larry Ryff, Mayor; Joni Rikard, City Clerk and Jared Morgan, City Council President. Negotiations of the new Municipal Water Contract with the City of Hope were continued to next week due to an impasse on Contract Water Rates by Hope Officials. City Hall was secured at 7:54 PM. Went to the Tri-County Free Fair Board. The Board meeting was concluded at 9:48 PM. Spoke with Brad Jantz concerning the negotiations.

09/21: Read and Responded to my emails. Talked with Brad Jantz concerning city legal issues. Spoke with Representative Dave Baker concerning economic development at the Herington Regional Airport. Spoke with Secretary of Agriculture Jackie McClaskey’s office concerning a date and time for a Skype meeting with Derek Mendonca, CEO of Singular Aircraft Company. Spoke with Dave Robbins, Camp Host of the Lake and Reservoir and Chief Almes concerning damaged electric pedestals. Read and Responded to my afternoon emails. Spoke with Doug Kinsinger with Dickinson County EDC. He has provided more information on development opportunities. Finished the MBER-083117 and sent it out to the City Commissioners. The CVB Board is meeting here at 3:00 pm today. CVB meeting concluded at 4:21 PM. City Hall secured at 4:30 PM.

09/22: On my way to WSU at 5:30 AM. Returned to the city from training. Read and Responded to my emails. Returned telephone inquiries of the public. Working on several contract issues. Spoke to Brad Jantz concerning city legal issues. Read and Responded to my afternoon emails.

Attended the Convention and Visitors Bureau Board Meeting in City Hall at 3:00 PM. The CVB Board meeting has concluded. Read and Responded to my late afternoon emails. Spoke with Brad Jantz concerning city legal issues. Working on the construction and distribution of city documentation. Secured City Hall at 8:28 PM.

09/23: Spoke with John Zeiner, Camp Host of the Reservoir concerning camping at the Reservoir. Spoke David Robbins, Camp Host of the Lake concerning camping at the Lake. Talked with Brad Jantz concerning city Legal issues.

09/24: Spoke with John Zeiner, Camp Host of the Reservoir concerning camping and other issues at the Reservoir. Spoke David Robbins, Camp Host of the Lake concerning camping at the Lake. Spoke with David Robbins concerning issues at the Lake.

9/25: City Email service is down. Contacted Microsoft concerning our 365 account. Spoke a different department at Microsoft concerning this issue. Spoke to ISG Technologies in Salina concerning this issue. Devon with ISG Technologies is working on the issue. Returning calls from various citizens and taking care of any issues. Spoke with Kelly Kaiser from EMC Insurance concerning a claim. Email is back up. Read and Responded to my afternoon emails. Spoke with Tandi Reiff with Herington Mutual Insurance to set up a meeting today concerning city policies. Talked with Brad Jantz concerning city legal issues. Received a Notice of Hearing from the Clerk of the District Court of Dickinson County. The notice was forwarded to Brad Jantz. The Street Bond Issue is completed with G.K. Baum & Company. Met with Tandi Reiff in her office at 3:20 PM. Spoke with several citizens this afternoon that had issues and complaints. Secured City Hall at 6:29 PM.

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