**City Manager Report**

September 12, 2016

**Week of September 6th – September 12th**

09/06: Read and responded to my email. We have returned to normal business hours. Talked with Brad Jantz concerning Legal issues. Went to the Airport with Merlin. We will be meeting with Shane and Shaun Tiffany concerning them wishing to expand their operation. Talked with Wally Salonka concerning street issues at 519 N. D and Vine Streets. Spoke with Gene Wilson from the Phone Connection concerning our telecommunications system. Spoke with Marilyn Hopke concerning issues at the Community Building. Spoke to Brad Jantz concerning Legal issues and contracts. I had Debbie add items to tonight’s Agenda for the Commission Meeting. Spoke with Merlin concerning the Airport. Spoke with David Robbins concerning the Lake issues this past weekend. Spoke with Gene Wilson from the Phone Connection. He sent an email with information for the Commission and will be here for tonight’s meeting. Spoke with Chief Almes concerning Legal issues. Prepared more documentation and sent it to the Commissioners. Spoke with Fred Olson concerning the Herington Land Bank. Starting the Commission Meeting. Several issues were discussed by the City Commission. Topics were; the Public Library, League of Kansas Municipalities, the Water & Light Plant Project, the City’s Telecommunications Project and Lake Issues. The Commission also went into Executive Session for 15 minutes. Commission Meeting has ended. I was asked to have the Household Weatherization Program from the North Central Regional Planning Commission placed on the City’s Website by Commissioner Walter.

09/07: Read and responded to my email. Spoke with Dennis Albrecht concerning Sewer Plant needs for equipment to help us meet the needs of the Kansas Department of Health and Environment and the U.S. Environmental Protection Agency in their requirements for the near future. Spoke with Lori Dornbusch concerning issues at the Hilltop. I am writing a Duty List for the Lake and Reservoir Camp Hosts to perform on a daily basis. Spoke with LeRoy Gentz concerning the Pocket Park. Spoke with David Gehrke concerning Power Generation and other city issues. Spoke with Gary Smith from Schwab-Eaton of Manhattan concerning Community Development Block Grants for streets. Spoke Lois Whitebread concerning property theft and theft of services at 1118 W. Day St. Advised her the perpetrator is being processed by Chief Almes. Spoke with Erin Allen, Business Development Director with Midland GIS Solutions from Maryville, MO concerning city mapping. The HWP from the NCRPC is now up on our Website. Talked with Mayor Souza concerning city issues. Spoke with Adam Strunk from The Herington Times concerning city issues. Talked with Lori concerning Hilltop and Homestead Village issues. She said Eaton Roofing will begin on the Homestead Roofing Project on Monday the 12th. Spoke with Lois Whitebread concerning Legal issues. Advised her to discuss the issue with the City Court Clerk. Spoke with Vivian Brockmeier concerning Court issues. Advised her to talk with the City Court Clerk. Spoke with Leo concerning the Pocket Park. Spoke with Commissioner Stanford concerning city issues. Spoke with Michael Pool from Tower Point Capital. I forwarded information to add to their documentation file concerning Leases.

09/08: Read and responded to my email. Spoke with David Robbins concerning Lake and Reservoir issues. Spoke to Leo concerning street issues. Spoke to Dennis concerning Sewer Plant issues. Spoke with Debbie Goembel concerning Hilltop issues. Spoke to Lori Dornbusch concerning Hilltop issues of; the Bus, Rentals, Meals on Wheels, the Kitchen and repair. Spoke with Barbara Jones, Dickinson County Clerk concerning the new election law. Spoke with Brad Jantz concerning the new City Ordinance dealing with the election laws for 2017. Spoke with Robert Morando, the Director of Dickinson County Economic Development Corporation concerning Economic Development in our community. Spoke with Lori Whitebread concerning a legal issue. Spoke with Heidi Lockwood concerning a Zoning issue on W. Walnut St. Spoke with Fred Olson concerning a street issue. Reviewing the City Code Book. Reviewed the City Repair Log. Talked with Brad Jantz concerning a Legal issue. Spoke with Chief Almes concerning a personnel issue which has been resolved. Spoke with Chief Staatz concerning Planning and Zoning training on Friday. Spoke with Leo concerning signage issues at the Lake and Reservoir and in the city. Spoke with Buddy concerning building maintenance at City Hall.

09/09: Read and responded to my email. Spoke with Mike to let David Kahle and Ron Biehler know the remaining items were here to finish the new shredder installation. Chief Staatz and I went to six hours of Planning and Zoning Training held by the League of Kansas Municipalities in Manhattan. Picked up equipment for Grant Writing from Best Buy in Manhattan. Spoke with Denis Yoder, Interim Superintendent of USD 487 concerning the new shredder and use of the district’s shredder in the basement of City Hall. GO RAILERS!!!

09/10: Checked out the Lake and Reservoir for immediate issues.

09/11: Notified City Commissioners by email concerning a meeting I am having with a corporate representative on Monday concerning the corporation wanting to move their business to the City. I also outlined the stipulation efforts I was going to negotiate with the corporation to secure getting them to locate in Herington.

09/12: Read and responded to my email. Spoke with Chief Almes concerning Police Department issues. Spoke with John Zeiner concerning Reservoir issues. Spoke with David Robbins concerning Lake issues. Spoke with Commissioner Walter concerning information on city issues. Spoke with Mark Strand concerning a complaint. Spoke with Nikki from KACM concerning website access. Spoke with Jason Alt concerning the shredder closet and installation. Reviewing Ordinances. Spoke with Commissioner Stanford concerning information on city issues. Received FAA Airport Grant documentation from Heather at APAC in Salina. Merlin Oswald will need to review and documents need signatures. Installation of the new shredder is complete. Reviewing the City Code Book. Reviewed and signed the equipment rental documentation with White Star Equipment concerning the city’s Bobcat agreement. Spoke with Nikki from KACM. All attempts to access the website have failed. Spoke with Sally from USD 487 concerning operation of the new shredder. Filed new Work Orders and removed completed Work Orders from the Work Order Service Log. Spoke to Commissioner Hager concerning information on city issues.