**City Manager Report**

March 13, 2017

**Week of March 7th – March 13th**

03/07: Our Internet service is down. The Internet is back up. Read and Responded to my emails. Preparing for the Department Head Meeting this morning at 7:30 am. Those attending were Brenda Wildman, Lori Dornbusch. Russ Almes, Merlin Oswald, Kenny Staatz, David Gehrke and Leo Schlesener. Ileft for Wichita at 8:38 am. I returned from Wichita at 3:20 pm. Spoke with Brad Jantz concerning a Lake Ordinance for Chapter VI, Article 6, Section 126. To be discussed at tonight’s meeting. Setup the Commission Room for tonight’s meeting. Attended the City Commission Meeting. Meeting concluded, I secured City Hall at approximately 9:30 pm.

03/08: Read and Responded to my emails. Spoke to Dennis Albrecht concerning Sewage Plant expansion. Spoke with David Gehrke concerning 6” water meter replacement and a meeting scheduled for 10:00 am. Talked to Jennifer Rand from USD 487 concerning the grant writing classes. Spoke to Denis Yoder, Interim Superintendent for USD 487 concerning mutual benefit issues. Spoke to Shirley Meyer concerning the Mall and a Board Meeting on March 9th. Met with Preston Hodges from H.D. Supply concerning electric and water meter upgrades. Met with Elijah Sangster, District Sales Manager from Schendel Pest Services concerning city issues. Read and Responded to my afternoon emails. Spoke with Todd Anderson, P.E, Vice-President of SMH Consultants and Dennis Albrecht concerning needed infrastructure at the Sewage Plant. Spoke with Wilma McKee from Enid, Oklahoma concerning her property at 1218 W. Walnut. Reviewing documentation concerning municipal affairs. Spoke with Buck Driggs concerning the Water & Light Power Plant Project. Talked to Rita Clary with the Kansas Rural Water Association concerning the Water & Light Power Plant Project. Signed checks for monthly expenditures. I secured City Hall at approximately 4:58 pm.

03/09: Read and Responded to my emails. Preparing documentation to construct the FY18 Budget document. Spoke with several citizens and contractors. Read and Responded to my afternoon emails. Answered emails as time allowed. Talked with Mayor Souza concerning the City Codes. I secured City Hall and went home at approximately 5:48 pm.

03/10: Took the day off. Came to the office and responded to documentation concerning city issues. Spoke to Brad Jantz concerning city Legal issues. I secured City Hall at approximately 4:33 pm.

03/11: Nothing to report.

03/12: Nothing to report.

03/13: Read and Responded to my emails. Talked with Brad Jantz concerning city Legal issues. Spoke with Mike Morgan concerning city issues. Spoke with David Gehrke concerning Public Works issues. Spoke with Gloria Boomer concerning the property at 222 W. Main St. Spoke with Barbara Jones, Dickinson County Clerk concerning the property of Gloria Boomer. Spoke with Leah Hern, Dickinson County Treasurer concerning the property of Gloria Boomer. Spoke with Roger Field concerning the FY18 Budgets and the FY17 Amended Budgets. Spoke to David Gehrke concerning an Electric Division issue. Read and Responded to my afternoon emails. Working on the FY18 Budget Documentation. I secured City Hall at approximately 5:16 pm.