**City Manager Report**

December 18, 2017

**Week of December 12th – December 18th**

12/12: Read and Responded to my emails. Spoke to Brad Jantz concerning city legal issues. Spoke with David Gehrke, Director of the Public Works Department concerning the figures for annual costs associated with the production and distribution of potable water. Spoke with Debra Sanning of the FAA support for the Airport COA. Wednesday is the target date for having the information entered into the CAPS System. Spoke to Doug Kinsinger of the Dickinson County Economic Development Corporation’s Driving Dickinson County Project. Spoke to Mr. Gee and Harold Hailey from the Herington Municipal Hospital. Read and Responded to my afternoon emails. Spoke with Natasha Barnett concerning Herington Land Bank issues. Prepared the Commission Board Room for tonight’s meeting of the Land Bank. Spoke with Lori Dornbusch concerning Homestead Village and Hilltop issues related to utilities. Spoke with Chuck Jarnot concerning the FAA assistance he is supposed to receive. City Offices are closed. Gathered documentation to take to the Land Bank meeting. Spoke with J.T. Klaus concerning a Bond Resolution. We also discussed the prevailing bond rates and the Tax Lid affects to Revenue Bonds. Went to the Land Bank Meeting at 5:00 pm. The Land Bank has concluded meeting. I secured City Hall at 8:14 PM.

12/13: Read and Responded to my emails. Talked with Chief Almes concerning Herington Police Department issues. Talked with Brad Jantz concerning city legal issues. Spoke with Marty in the Dickinson County Registrar’s Office concerning documentation from 2000 thru 2011 in the archives. Spoke to Emma Lawrenz concerning street issues on Helen St. Sent documentation to Brad Jantz per his request. Spoke Leo Schlesener concerning Street and Community Building issues. Read and Responded to my afternoon emails. I went to the DK CO Registrar’s Office to pick up documentation from the Archives in Abilene. Spoke to Chief Almes concerning HPD issues. Returned from Abilene. Spoke with Kristin Conley from Senator Jerry Moran’s Office concerning FAA cooperation. Spoke with Lori Dornbusch concerning documentation she has forwarded to me involving the Hilltop and Homestead Village rents and utilities. Spoke to Brad Jantz concerning documentation addressing issues at the Hospital. I forwarded the documentation he requested. I secured City Hall at 4:47 PM.

12/14: Read and Responded to my emails. Spoke to Brad Jantz concerning city legal issues Talked with Cassie concerning a meeting with her and staff from Jerry Moran’s Office for tomorrow. Dealt with Personnel matters with Cliff Stokes, Foreman of the Street Division of Public Works. Spoke with Leo Schlesener, Assistant Director of Public Works concerning AB3 rock to edge part of the streets that were recently resurfaced. Purchase of the rock was authorized. Read and Responded to my afternoon emails. Spoke with David Gehrke, Public Works Director concerning roof repair of one of the city buildings in the South Park. Spoke to Theresa Drube concerning the Ricoh Copier located in the Public Safety Building needing replaced. I asked to have the Service Technician come by City Hall to talk with me. The Richo Service Tech met with me and gave me options concerning the old copier at the Public Safety Building. I secured City Hall at 5:03 PM.

12/15: Read and Responded to my emails. Spoke with Scott Melcher concerning the occupancy of 801 N. D St. He will be performing an inspection on or before December 17th. Spoke with Russ Almes, Chief of the Herington Police Department, concerning legal documentation. Spoke with Brad Jantz concerning city legal issues. His server is still being repaired. Spoke with Max Kautsch concerning city issues. Read and Responded to my afternoon emails. Spoke to Gary Young concerning City Code issues. Spoke to Brad Jantz concerning city legal issues. Spoke to

Scott Melcher concerning the property at 801 N. D St. He will meet with me at 3:45 today at City Hall. Brenda and Julie have gone to the Community Building to work on finishing the setting up of Room A. Spoke to Judge John Barker concerning city issues. Spoke with Lori Dornbusch concerning the Hilltop and Homestead Village housing complexes. Spoke to Scott Melcher concerning City Code Enforcement. I secured City Hall at 4:11 PM.

12/16: Working on documentation from my home office, 5 hours.

12/17: Working on documentation from my home office, 5 hours. Spoke to Brad Jantz concerning city legal issues, 1 hour.

12/18: Read and Responded to my emails. Spoke with Dennis Albrecht concerning wastewater plant needs. Spoke to Dave Gehrke concerning city issues. Spoke with Larry Ebright concerning a business venture within the city limits. Received documents from Brad Jantz and sent some documents he requested. Read and Responded to my afternoon emails. Checked on City Code issues. Went home sick at 3:47 PM.

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