**City Manager Report**

April 17, 2017

**Week of April 11th – 17th**

04/12: Out of the office today.

04/13: Read and Responded to my emails. Spoke with Mike Morgan concerning water meter issues. Spoke with David Gehrke concerning electrical issues. Spoke with Leo Schlesener concerning Work Service Orders for all departments. Spoke with David Robbins concerning Lake and Reservoir issues. I spoke to Debbie Goembel concerning the need for parking variances at the West Side Housing Authority. Told her I would send documentation to Brad Jantz for his review and comment. Once I have his input then I would get back with her. Spoke with Steve from Dude Services concerning parts purchases. Spoke to Leo Schlesener concerning some areas for graver street repairs. Spoke with Margaret Clark and Bo Armstrong concerning City Codes and Zoning issues on 4th St. Spoke with Chief Staatz concerning pool code violations D St. Worked on the Work Service Order Log. I removed the completed Work Service and Digging Orders and entered new Work Service and Digging Orders into the Log. Read and Responded to my afternoon emails. Spoke with Ben Castleberry concerning a mutual transaction with the city on scrap materials. I turned in documentation and remittance to Brenda. Working on the FY18 Operations and Capital Improvement Budget Documents. Spoke with Roger Field with Lindburg, Vogel, Pierce and Faris from Hutchinson. Roger will be coming to perform a Visual First-Quarter Audit and help Brenda with any questions or concerns. He will be here on April 27th. Spoke with Tandi Reiff concerning her presence at the City Commission Meeting on April 18th to answer any questions or concerns the Commissioners or Brad Jantz might have. Working on a bond issue through the U.S. Department of Agriculture to fund street improvements for this year. I forwarded the Application to Chelsea Morris for consideration.

My apologies to the Community and the City Commission; due to situations beyond my control I’ve been unable to complete the City Manager’s Report for April 17, 2017. Thank you for your patience!