

**Planning Commission Meeting**  
**December 28, 2021**  
**5:30 p.m.**

1. Pledge of Allegiance

2. Call to Order/ Roll Call

3. Approval of Agenda

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Action \_\_\_\_\_  
Karen Soliz, Cynthia Naylor, Gwen Owens-Wilson, Richard Idelman, Joshua Lawrenz, D.J. Neuberger, Marcus Hawkes, Vance Donahue, Vice-Chair Janet Wade

4. Consider Minutes of November 23, 2021 Planning Commission Meeting Minutes

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Action \_\_\_\_\_  
Karen Soliz, Cynthia Naylor, Gwen Owens-Wilson, Richard Idelman, Joshua Lawrenz, D.J. Neuberger, Marcus Hawkes, Vance Donahue, Vice-Chair Janet Wade

5. Public Forum

6. Committee and staff reports

- a. December 10<sup>th</sup> Zoning Regulation and Subdivision Committee working meeting record (not formal minutes) (Karen, Vance, Marcus, Janet / Branden, Crystal)
- b. County Planning Commission – report by designated Liaison Representative Karen Soliz
- c. Airport Master Plan
- d. Lake Master Plan
- e. Firehouse Evaluation Committee
  - i. Briefing by Chief
  - ii. Site review meeting update
  - iii. Planning Commission review of consultant report, etc.
- f. Flint Hills Nature Trail
- g. Safe Routes to School
- h. Swimming Pool & other City infrastructure updates
- i. Flood Plain mapping & procedures
- j. Neighborhood Revitalization Plan
- k. City Ord - Mechanical Code revision
- l. City Ord – Fowl ordinance revision

7. Unfinished Business

- a. By Laws – Adopted July 1<sup>st</sup>, 2021 as Interim
  - i. Recommend: Table until 2022
- b. Planning Commission Terms
- c. Planning Commission Training
- d. Insure all members have key documents
- e. Process and progress on Comprehensive Plan development
  - i. Intern
  - ii. KU Class – City tour, briefing, PlngCom Liaison designation
  - iii. Supplementing work by above
- f. 602 N D – Status – Ord published, schedule, etc.
- g. 110 N Broadway – Clarifying Ord published, schedule, etc.

8. New Business

- a. Zoning Regulations revisions -Consider, Decisions on priorities and activities etc.
- b. Consider and formalize Planning Committee representatives/liasons for other efforts
  - i. Lake Master Plan
  - ii. Safe Routes to School
  - iii. Flint Hills Nature Trail
  - iv. Other
- c. Discuss Land Bank

9. Adjourn

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Action \_\_\_\_\_  
Karen Soliz, Cynthia Naylor, Gwen Owens-Wilson, Richard Idelman, Joshua Lawrenz, D.J.  
Neuberger, Marcus Hawkes, Vance Donahue, Vice-Chair Janet Wade

**To join the Planning Commission meetings from your computer, tablet, or smartphone, go to <https://www.youtube.com/channel/UCbvSBw6l4w85XQHSX0S1BXg>**

Public Forum Comments can be dropped in the deposit box or emailed to [cityoffice@cityofherington.com](mailto:cityoffice@cityofherington.com).  
Must be received before 8:00AM the day of the meeting. Please keep statement to a maximum of 3 minutes.