**Planning Commission Meeting**

**April 26, 2022**

**12:00 p.m.**

The planning commission members met on the above date and time in the commission chambers of Herington City Hall. In attendance were DJ Neuberger, Josh Lawrenz, Vance Donahue, Karen Soliz, Marcus Hawkes, Cynthia Naylor, Janet Wade and Richard Idleman. Absent was Gwen Owens-Wilson. Also in attendance were City Manager Branden Dross, City Clerk Megan Lawrenz, Fire Chief Andrew Avantagiato, Neighborhood Enforcement Officer Crystal Parris, Kyler Schlesener, Debi Urbanek and Carl Urbanek.

The meeting opened with the pledge of allegiance.

Chair Marcus Hawkes called the meeting to order.

Vance Donahue made a motion to approve the minutes from the March 22, 2022, Planning Commission Meeting, seconded by Karen Soliz. Motion carried 8-0.

Public Forum – None.

Vance Donahue made a motion to approve the agenda as written, seconded by Cynthia Naylor. Motion carried 8-0.

Comprehensive Plan Update - Brynn Sullivan gave an update on the results on the comp plan survey. Dr. Bonnie Johnson gave an update Comprehensive plan project.

Firehouse Committee Recommendation Proposal for New Fire Station – Fire Chief Andrew Avantagiato presented a new fire station proposal with two locations presented option 1 – South Broadway and option 2 Tripp Field. Janet Wade requested tabling the item. Vance made a motion to present to city commission as a proposal of general concept subject to refinement, seconded by Josh Lawrenz. Motion carried 8-0.

Drawing of Commissioner Terms – The planning commissioner names were drawn from one cup, and term expiration dates from another cup. The new term expiration dates are as follows.

DJ Neuberger – 2023

Josh Lawrenz – 2025

Vance Donahue – 2023

Karen Soliz – 2023

Marcus Hawkes – 2024

Cynthia Naylor – 2024

Janet Wade – 2024

Richard Idleman – 2025

Gwen Owens-Wilson - 2025

Zoning Guideline-Chapter 17 Revisions Update – City Commission approved 4/19/2022. Ordinance published in the 4/27/2022 Dickinson County News Times.

Committee and staff reports

Trailhead Development Update – Approved joint resolution with Osawatomie. Waiting on Ottawa and Council Grove to approve resolution to be trail cities. Tomorrow Branden goes to trail meeting in Topeka.

DKCO Planning and Zoning – Canceled meeting. Nothing to report.

Commissioner Comments

DJ Neuberger – None

Josh Lawrenz - None

Vance Donahue– Mailboxes – sees issue with parking.

Karen Soliz– June 1st, Karen will be out of town and would like someone to attend the county meeting. Janet will go first Tuesday of the month.

Cynthia Naylor– None.

Janet Wade– Public acknowledgement of the work that Brynn and the KU Students have done. Much appreciated the outside perspective. Appreciates the work that the fire chief has put into the firehouse project.

Richard Idleman - None.

Vance Donahue made a motion to adjourn, seconded by Cynthia Naylor. Motion carried 8-0.

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Megan Lawrenz, City Clerk