**Planning Commission Meeting Minutes**

**March 22, 2022**

The Board of Planning Commissioners of the City of Herington, Kansas met at City Hall at 12:00 p.m. on the above date – the following being present: Karen Soliz, Cynthia Naylor, Gwen Owens-Wilson, Richard Idleman, Vance Donahue, Janet Wade and Marcus Hawkes. Also present were City Manager Branden Dross, City Clerk Megan Lawrenz, Crystal Parris, and Vance Donahue II.

Absent was Josh Lawrenz and DJ Neuberger.

The meeting opened with the Pledge of Allegiance and Chair Marcus Hawkes called the meeting to order.

Janet Wade made a motion to approve the minutes from the February 22, 2022, meeting, seconded by Karen Soliz. Motion carried 7-0.

Public Forum – None.

Vance Donahue made a motion to approve the agenda, seconded by Cynthia Naylor. Motion carried 7-0.

Herington Comprehensive Plan Slogan – There was discussion about possible names for the Herington Comprehensive Plan Slogan. Consensus was to pick the top three to take to the City Commissioners for approval. Top choices: Herington 2040, Awaken the Future, Herington Tomorrow.

Revisions to Chapter 17 – Supplemental District Regulations – Janet Wade made a motion to approve the subcommittee recommendations to revisions of Chapter 17 of the Zoning Regulation and Subdivision Regulations, seconded by Cynthia Naylor. Motion carried 7-0.

Committee and Staff Reports

1. Trailhead Development Update – Staff spoke with the state about property acquisition, flood plain issues. Talked about signage and the possibility of an electric vehicle charging station.
2. Dickinson County Planning and Zoning Update – Designated Planning Commissioner Karen Soliz attended the Herington Lakes meeting instead.
3. Comprehensive Plan Update – Branden Dross, Marcus Hawkes and Brynn Sullivan will meet to discuss items and work on the survey. Hoping to have the survey open for 3 weeks.

Unfinished Business

1. Board Terms – Staff will have names to draw from a hat at the next meeting to stager term ending dates for the planning commissioners.
2. Training – Planning Commission training will be May 11, 2022, from 9-1 in Derby. Janet, Cynthia, Marcus, Karen, and Branden plan to attend.

Commissioner Comments

Karen Soliz – None.

Vance Donahue – Mentioned that we need to do a better job of getting people to move their vehicles on emergency snow routes so they may be cleaned better.

Janet Wade – Mentioned RV parking, and our existing ordinance stating that trailers may not be parked without a vehicle, thinks that the city needs to enforce. Confirmed that Hell Rayzor’s RV has been removed. Requested a copy of the flood plain regulations.

Gwen Owens-Wilson – None.

Cynthia Naylor – None.

Richard Idleman – None.

Marcus Hawkes – None.

Cynthia Naylor made a motion to adjourn, seconded by Janet Wade. Motion carried 7-0.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Megan Lawrenz, City Clerk