**Planning Commission Meeting**

**February 28, 2023**

**12:00 p.m.**

The planning commission members met on the above date and time in the commission chambers of Herington City Hall. In attendance were Karen Soliz, Cynthia Naylor, Gwen Owens-Wilson, Joshua Lawrenz, DJ Neuberger, Janet Wade, Marcus Hawkes, Deputy City Clerk Chanda Wilson, Neighborhood Services Director James Masters and Rhonda Rice.

The meeting opened with the pledge of allegiance.

Chair Marcus Hawkes called the meeting to order.

Consider minutes of January 24, 2023-Regular Planning Commission meeting and February 6, 2023-Special Planning Commission Meeting.

Cynthia Naylor made a motion to accept the minutes with staff changes, seconded by Karen Soliz. Motion Carried 7-0.

Public Forum: None

Additional agenda items:

Cynthia Naylor made a motion to correct agenda item #9 to include a, b, c and d with the addition of a discussion as a second item on 9 d, of the SPRINT grant regarding the trailhead development. Motion was Seconded by Janet Wade and carried 7-0.

Discussion and update from comprehensive plan subgroup: Janet Wade and Rhonda Rice presented. The committee has made progress identifying differences between the existing comprehensive plan and the working “Herington Tomorrow” Comprehensive Plan including pieces that haven’t been addressed in the new plan. They have also looked at a more recent plan for Ogden KS and identified helpful elements for Herington.

Chair Marcus Hawkes and Vice-Chair Janet Wade reported on the Trail Appreciation Day. Osawatomie shared architectural plans for some features for the trail, Marcus shared the speakers who attended and some of the content learned and discussed.

Marcus gave an update for a Walking Route to School and helpful items we can get started with. (Walking path on C street and lighting.)

Marcus gave an ordinance update. Our setback ordinance and the “Modular” definition are awaiting language from the City Attorney. We still need to work on RV Ordinances and buildable lot sizes.

Karen Soliz gave a report on the DKCO Planning and Zoning. The Road department has been filling holes. There is a warning to make sure and vet any contracts that come out for wind turbines. The highway department is going to be hiring for their jobs program this summer. Housing tax sales are coming up and Seely Mansion is seeking a grant.

Agenda item 8 covered The Trailhead development update, so the discussion began regarding the SPRINT grant. Covered quite a few details regarding the grant and what can be done with it.

Commissioner Comments:

DJ Neuberger-I will be at the commission meeting tonight.

Karen Soliz-I’m going on vacation to the end of March

Janet Wade-The City has upped it’s game regarding city maintenance, and gave several examples of how the city is catching up on maintenance and wanted to say “Good job Parks and Street departments for this.

Joshua Lawrenz made a motion to adjourn, it was seconded by DJ Neuberger and the motion carried 7-0

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Chanda Wilson, Deputy City Clerk