

**Planning Commission Meeting
November 22, 2022
12:00 p.m.**

The planning commission members met on the above date and time in the commission chambers of Herington City Hall. In attendance were Karen Soliz, Cynthia Naylor, Gwen Owens-Wilson, D.J. Neuberger (remote via phone), Janet Wade and Marcus Hawkes. Also in attendance were City Manager Branden Dross, Neighborhood Services Director James Masters, Deputy City Clerk Chanda Wilson, and the Assistant plant manager (U.S. Stone) Troy Cowdin.

The meeting opened with the pledge of allegiance.

Chair Marcus Hawkes called the meeting to order.

Janet Wade made a motion to approve the minutes from the October 24, and one work session. Karen Soliz made a motion to accept the minutes for the remaining work session, seconded by Gwen Owens Wilson. Motion passed 5-0.

Public Forum – None

Additional Agenda items - None

Karen Soliz made a motion to approve the agenda, seconded by D.J. Neuberger. Motion passed 5-0.

There was discussion on approval for weigh scale installation for U.S. Stone at 1249 South 2600 Road (HRU). Commissioners asked questions of Mr. Cowdin about the location, roads, accessibility for trucks etc. Janet Wade made a motion to approve the installation, seconded by Cynthia Naylor. Motion Carried 6-0.

Branden gave an update on the 2023 budget for streets and capital improvements. He reviewed 2006 sales tax, Capital improvement funds, special projects and the 5% franchise fee model.

Commissioner Wade gave an update on the floodplain map. Only two parcels were changed. She reviewed maps and how the cartography is done. In the future the city will be asked to create or change the floodplain regulations.

Commissioner Soliz reported on the DKCO Planning and Zoning committee. JC expansion went well, discussed a speaker who presented 13 things you can do to kill a small town, increasing 4H achievement, and a kwanza hut being erected. Another important point included purchasing software from "Government Built", the goal of which is to save staff time.

Commissioner Comments-none

Cynthia Naylor made a motion to adjourn, seconded by Gwen Owens-Wilson. Motion passed 6-0.

Chanda Wilson, Deputy City Clerk