**Planning Commission Meeting**

**September 27, 2022**

**12:00 p.m.**

The planning commission members met on the above date and time in the commission chambers of Herington City Hall. In attendance were Vance Donahue, Karen Soliz, Marcus Hawkes, Janet Wade and Cynthia Naylor Absent were Richard Idleman, Joshua Lawrenz, DJ Neuberger, and Gwen Owens-Wilson. Also in attendance were City Manager Branden Dross, Neighborhood Services Director James Masters and Deputy City Clerk Chanda Wilson.

The meeting opened with the pledge of allegiance.

Chair Marcus Hawkes called the meeting to order.

Approval of Minutes from 8/23/22: Janet Wade asked that we add “for floodplain mapping” and strike “In Abilene” on the second page. Karen Soliz made a motion to approve the minutes from the 8/23/2023 Meeting with staff revisions. Vance Donahue seconded and the motion passed 5-0

Public Forum – None

Branden introduced Chanda Wilson, Deputy City Clerk

Additional Agenda items- None

Janet Wade made a motion to approve the agenda seconded by Cynthia Naylor. Motion carried 5-0.

Street Superintendent Marcus Hawkes Presented the 2019 Pavement Ratings and Pavement Report from the Street Department.

Discussion-Marcus mentioned the Kaw Valley study had a partial update in Dec 2021. Janet Wade asked if the tables in the report were updated. Branden will bring the updated report to the next meeting.

Plan going forward was discussed at length and members asked questions of the city regarding how we will proceed.

Discussion and Action on October work session for the Comprehensive Plan-Vance Donahue moved that we table scheduling the session and consult the absent members and allow the Chair to set the meeting date and time. Karen Soliz seconded. Motion carried 5-0

Discussion and Action on Revisions to the Zoning and Subdivision Regulations Residential Zone (R-1, R-2, R-3) Appendix B-Side setbacks (5 foot setbacks). There was a General discussion among members. Motion to approve by Cynthia Naylor, second by Janet Wade. Motion carried 5-0.

Committee and staff reports:   
 Trailhead Development Update-Branden presented

We are having property acquisition discussions with good leads. The trailhead is moving forward quickly and will likely have property lined up, the schematics/plan will likely come before the city commission in October or November. We appear to have good support from the state with the possibility of supporting us in a monetary aspect.

DKCO Planning and Zoning-Karen presented

Transfer Stations as of October 1st are increasing the gate and scale fees, ranging from $10-$62 depending on weight. Landfill fees per household will go up $2 will be $24. They appointed a new Lyons township treasurer. Part of Jefferson township fire district may be annexed to Dickenson County for improved services. There is a wind farm perspective. Grant for Historical preservation should be ready to go in a couple of weeks

Code of Ethics Oaths

Planning commission to sign oaths and return them today.

Commissioner Comments:

# Janet Wade—spoke about the Blog “Revitalize or Die” which discusses how to get people to care—you have to give them a place worthy of caring about. She brought copies of the book “Strong Towns (A Bottom-Up Revolution to Rebuild American Prosperity)” by Charles L Marohn Jr. and offered it to anyone who would like one.

Vance Donahue- None

Cynthia Naylor- None

Marcus Hawkes- None

# Karen Soliz- None

Cynthia Naylor made a motion to adjourn, seconded by Vance Donahue. Motion carried 5-0.

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Branden Dross, City Manager