**Planning Commission Meeting**

**May 24, 2022**

**12:00 p.m.**

The planning commission members met on the above date and time in the commission chambers of Herington City Hall. In attendance were DJ Neuberger, Vance Donahue, Karen Soliz, Marcus Hawkes, and Janet Wade. Absent were Joshua Lawrenz, Richard Idleman, Cynthia Naylor, and Gwen Owens-Wilson. Also in attendance were City Manager Branden Dross, Hank Moyers and P.J. Novick from Confluence via Zoom, Debi Urbanek, and Carl Urbanek.

The meeting opened with the pledge of allegiance.

Chair Marcus Hawkes called the meeting to order.

Vance Donahue made a motion to approve the minutes from April 26, 2022, Planning Commission Meeting, seconded by Karen Soliz. Motion carried 5-0.

Public Forum – None.

Vance Donahue made a motion to approve the agenda with the added revisions to include 7a, Discussion and Action on Special Meeting or Workshop related to the Comprehensive Plan, and 8e, Discussion and Action on Summer Meeting Schedule seconded by Karen Soliz. Motion carried 5-0.

Update from Confluence on Lake Master Plan- Hank Moyers and P.J. Novick with Confluence presented the final draft version of the Lake and Reservoir Master Plan via Zoom.

Approving Lake and Reservoir Master Plan –Vance Donahue made a motion to present the master plan to the City Commission for final approval, seconded by Karen Soliz. Motion carried 4-1 with DJ Neuberger casting the dissenting vote.

Workshops and Meeting Time Change- Discussion ensued about subcommittee meetings and the length of the monthly planning commission meeting. No vote was taken.

Committee and staff reports

Trailhead Development Update – Branden Dross discussed the first KATT meeting with the partnering cities. City Commissioner Debi Urbanek will be attending those meetings with Branden. Branden also discussed trailhead property acquisition.

DKCO Planning and Zoning – Karen Soliz discussed housing development in Abilene.

LKM Planning and Zoning Meeting- Branden discussed the training in Derby. He thanked the planning commissioner who went. He will email materials when they are provided to him.

City Comprehensive Plan- Branden Dross discussed that Dr. Bonnie Johnson will be presenting the first draft at the June meeting. He mentioned it may be wise to talk about it for a few meetings before sending to the City Commission.

Summer Meeting Schedule- Janet Wade asked for a special meeting workshop to discuss the plan presented by Dr. Johnson. Karen Soliz made a motion to have a special planning commission meeting workshop on July 12th at 12pm. Seconded by Vance Donahue. Motion carried 5-0

Commissioner Comments

DJ Neuberger – None

Vance Donahue- None

Karen Soliz– None

Janet Wade- None

Marcus Hawkes- None

DJ Neuberger made a motion to adjourn, seconded by Vance Donahue. Motion carried 5-0.

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Branden Dross, City Manager