**Regular Meeting**

**April 20, 2021**

**5:30 p.m.**

The Board of City Commissioners of the City of Herington, Kansas met at City Hall at 5:30 p.m. on the above date – the following being present: Mayor Debi Urbanek, Commissioner Robbin Bell, Commissioner Vance Donahue II, Commissioner Ben Castleberry, City Manager Branden Dross, City Attorney Brad Jantz and City Clerk Megan Lawrenz. Also in attendance were Eric Gares, Larry Mann, Carl Urbanek and Cynthia Naylor.

The meeting opened with the Pledge of Allegiance. Mayor Urbanek called the meeting to order. A motion was made by Commissioner Bell, seconded by Mayor Urbanek to approve the Minutes of the Regular Meeting April 6, 2021. Motion carried 5-0.

Public Forum Items – There was not any Public Forum items, however, Mayor Urbanek acknowledged receipt of a letter referencing Economic Development.

Additional Agenda Items – Addition of 8a and 8b. Also, Executive Session was moved to 6a to allow Commissioner Hartman to leave if necessary before the end of the meeting.

A motion was made by Mayor Urbanek, seconded by Commissioner Bell, to approve the Agenda with the addition of 8a, 8b and moving up the Executive Session. Motion carried with all voting “Aye.”

A motion was made by Mayor Urbanek, seconded by Commissioner Castleberry to recess into Executive Session pursuant to the: Consultation with an attorney on matters that would be deemed privileged in the attorney-client relationship exception, contract negotiation K.S.A. 75-4319(b)(2). To include the Governing Body, City Attorney, and City Manager if needed. Motion carried with all voting “Aye.” The Regular Meeting resumed with no action taken. The motion was revised to include that the open meeting would resume at 5:54 pm. Motion carried 5-0.

Discuss and Action on Proposed Contract Negotiations – Commissioner Bell made a motion to approve the Transfer Service Agreement as prepared and to authorize Mayor Urbanek to sign, seconded by Mayor Urbanek. Motion carried 3-2 with Commissioner Donahue and Commissioner Castleberry casting the dissenting votes.

Commissioner Hartman left the meeting.

Proclamation – Miss Madilynn Becker Day

Financials – City Clerk Lawrenz asked the Commissioners if there were any questions or concerns regarding the March Financials. Mayor Urbanek requested that budgeted Revenue be included in the REV/EXP reports.

8a. Resignation of Leroy Gentz from the Hilltop Advisory Board. Commissioner Bell motioned to accept the resignation, seconded my Mayor Urbanek. Motion carried 4-0.

8b. Appointment of Jimmy R. Phillips to the Herington Housing Authority Board term to expire 4/30/2025. Commissioner Bell motioned to approve Jimmy R. Phillips to the Herington Housing Authority Board term to expire 4/30/2025, seconded by Commissioner Donahue. Motion carried 4-0.

Discuss and Action Evergy Bill- The City of Herington received the Evergy bill that covered the February extreme weather event. The bill was approximately $124,000 higher than usual. Staff presented a cost sharing option where the city would use the funds received for WAPA and SPA totaling $67,000 and asked that the residents pay the remaining to be broken down to $48 per meter, split over three months at $16 per month. Commissioner Bell made a motion to approve staff’s recommendation, seconded by Commissioner Castleberry. Motion carried 4-0.

Discuss and Action on a Herington City Lake and Reservoir Reservation Timeframe – Mayor Urbanek motioned to direct the City Attorney to work on changing the ordinance to include a check in time of noon, and a check out time of 11am. Seconded by Commissioner Bell. Motion carried 4-0. Ordinance will be brought to the Commissioners for a vote when completed.

Discuss and Action on Acceptance of Submittal of RFQ for Airport Engineers – Mayor Urbanek motioned to accept the submittal for the RFQ for Airport Engineers, seconded by Commissioner Donahue. Motion carried 4-0.

Discuss Merging the Planning and Zoning Committees – Commissioners discussed merging the planning and zoning committees. City Attorney will work on the documents to bring to the Commissioners for Approval with in the next 30 days.

Update of Hay Contract Leases – City Manager has signed. City Attorney will bring copies for Commissioners to review.

Update of Herington Lake RFQ – Interviews are set for April 29th. City Manager Dross will provide the Commissioners with an update by the second commission meeting in May.

City Manager Comments – Branden reached out to the County for help improving the lake roads. Spoke about proactive code enforcement and would like to the Commissioners to look over the ordinances regarding boat storage.

Commissioner Castleberry- Asked how many bins had been filled up for the city wide clean up. At this time 4 or 5 have been filled.

Commissioner Donahue – Wants code enforcement to be standard across the board.

Commissioner Bell – Asked about the well ordinance. Questioned if we still need the Hilltop Advisory Board. Mentioned that we need to maintain the lake roads, and questioned if we should get a grader.

Mayor Urbanek – Stated that some minutes were missing from 2021 and also minutes from July 7th, 2020.

Commissioner Castleberry made a motion to adjourn, seconded by Mayor Urbanek. Motion carried 4-0.

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 Megan Lawrenz, City Clerk