

**Regular Meeting  
January 18, 2022  
5:30 p.m.**

The Board of City Commissioners of the City of Herington, Kansas met at City Hall at 5:30 p.m. on the above date – the following being present: Mayor Eric Gares, Commissioner Vance Donahue, Commissioner Robbin Bell, Commissioner Debi Urbanek, and Commissioner Ben Castleberry. Also in attendance were City Manager Branden Dross, City Attorney Brad Jantz, City Clerk Megan Lawrenz, Neighborhood Enforcement Officer Crystal Parris, Carl Urbanek, Larry Mann and Janet Wade.

The meeting opened with the Pledge of Allegiance.

Mayor Gares called the meeting to order. Commissioner Bell made a motion to approve the minutes from the regular meeting January 4, 2022, seconded by Commissioner Castleberry. Motion carried 5-0.

Public Forum – Janet Wade spoke about the planning process.

Additional Agenda Items – Scratch item 7 and 8, they were duplicates.

Commissioner Bell made a motion to approve the agenda, seconded by Commissioner Castleberry. Motion carried 5-0.

Neighborhood Enforcement Officer Update – There is on house and one store front that will be off the condemn list in another week or two. Crystal signed up to take the IPMC certification in March. Spring conference is also in March in Hays. She has updated the permit application to reflect what the county needs. She has two upcoming court dates, and one active warrant for her department. Has received two estimates for the pool house and found out that the pool is in fact grounded. Will move forward on repairs on the pool house. She is also working with the members of the planning commission on the new zoning and subdivision regulations to coincide with the comp plan.

Proclamation Commemorating City of Herington School Choice Week. Mayor Gares made a motion to approve the proclamation commemorating City of Herington School Choice Week and authorized the mayor's signature, seconded by Commissioner Donahue. Motion carried 5-0.

City Commission Meeting Time – Commissioner Bell made a motion to change the regular city commission meeting time from 5:30 pm to 6:00 pm, seconded by Commissioner Castleberry. Motion carried 5-0.

Commissioner Urbanek made a motion to approve Ordinance 1852 and authorize the mayor's signature, seconded by Commissioner Bell. Motion carried 5-0.

**ORDINANCE 1852**

**AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE LOAN AGREEMENT  
BETWEEN HERINTON, KANSAS AND THE STATE OF KANSAS, ACTING BY AND THROUGH THE KANSAS**

**DEPARTMENT OF HEALTH AND ENVIRONMENT FOR THE PURPOSE OF OBTAINING A LOAN FROM THE KANSAS PUBLIC WATER SUPPLY LOAN FUND FOR THE PURPOSE OF FINANCING A PUBLIC WATER SUPPLY PROJECT; ESTABLISHING A DEDICATED SOURCE OF REVENUE FOR REPAYMENT OF SUCH LOAN; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE LOAN AGREEMENT.**

Commissioner Urbanek made a motion to approve Ordinance 1853 and authorize the mayor's signature, seconded by Commissioner Bell. Motion carried 5-0.

**ORDINANCE 1853**

**AN ORDINANCE AMENDING LICENSES AND BUSINESS REGULATIONS, CHAPTER 3, ARTICLE 2, SECTION 3-201, OF THE CODE OF THE CITY OF HERINGTON, KANSAS RELATING TO REGULATIONS AND ADMINISTRATION ALCOHOL LIQUOR RETAILERS IN THE CITY OF HERINGTON, KANSAS AND REPEALING ANY OTHER CURRENT ORDINANCES OR PORTIONS THEREOF IN CONFLICT HERewith.**

Commissioner Urbanek made a motion to approve Ordinance 1854 and authorize the mayor's signature, seconded by Commissioner Bell. Motion carried 5-0.

**ORDINANCE 1854**

**AN ORDINANCE AMENDING LICENSES AND BUSINESS REGULATIONS, CHAPTER 3, ARTICLE 3, SECTION 3-301, OF THE CODE OF THE CITY OF HERINGTON, KANSAS RELATING TO LENSURE IN THE REGULATION AND ADMINISTRATION OF AND ON ALCOHOL LIQUOR RETAILERS IN THE CITY OF HERINGTON, KANSAS AND REPEALING AND OTHER CURRENT ORDINANCES OR PORTIONS THEREOF IN CONFLICT HERewith.**

Commissioner Urbanek made a motion to approve Ordinance 1855 and authorize the mayor's signature, seconded by Commissioner Donahue. Motion carried 5-0.

**ORDINANCE 1855**

**AN ORDINANCE AMENDING LICENSES AND BUSINESS REGULATIONS, CHAPTER 3, ARTICLE 3, SECTION 3-302, OF THE CODE OF THE CITY OF HERINGTON, KANSAS RELATING TO REGULATION AND ADMINISTRATION ALCOHOL LIQUOR RETAILERS IN THE CITY OF HERINGTON, KANSAS AND REPEALING ANY OTHER CURRENT ORDINANCES OR PORTIONS THERE OF IN CONFLICT HERewith.**

Commissioner Urbanek made a motion to approve Ordinance 1856 and authorize the mayor's signature, seconded by Commissioner Donahue. Motion carried 5-0.

**ORDINANCE 1856**

**AN ORDINANCE AMENDING LICENSES AND BUSINESS REGULATIONS, CHAPTER 3, ARTICLE 3, SECTION 3-304 OF THE CODE OF THE CITY OF HERINGTON, KANSAS RELATING TO CERTAIN LIMITATIONS IN THE**

**REGULATION AND ADMINISTRATION OF AND ON ALCOHOL LIQUOR RETAILERS IN THE CITY OF  
HERINGTON, KANSAS AND REPEALING ANY OTHER CURRENT ORDINANCES OR PORTIONS THEREOF IN  
CONFLICT HEREWITH.**

Commissioner Urbanek made a motion to approve Ordinance 1857 and authorize the mayor's signature, seconded by Commissioner Bell. Motion carried 5-0.

**ORDINANCE 1857**

**AN ORDINANCE AMENDING ADMINISTRATIVE DEPARTMENTS AS OUTLINED IN CHAPTER 1, ARTICLE 3,  
SECTION 1-321, INSPECTION DEPARTMENT, OF THE CODE OF THE CITY OF HERINGTON, KANSAS  
RELATING TO ADMINISTRATION AND SUPERVISION OF THE INSPECTION DEPARTMENT FOR THE CITY  
OF HERINGTON, KANSAS AND REPEALING ANY OTHER CURRENT ORDINANCES OR PORTIONS THEREOF  
IN CONFLICT HEREWITH.**

Hilltop Advisory Board – Working to disband board, it was created for grant opportunities and is not needed.

City Manager Comments – Thanked the commission for their participation Saturday at the joint meeting. He will head to Lawrence next week to meet the class who will work on the comp plan. KMEA will come to a meeting soon to discuss the generator proposal. Met with the Hope City Council they are concerned about the rate increase and how long it will last. The interlocal agreement has been signed by the school board the final will be sent on to the AG. Local government day is next Wednesday.

Commissioner Bell – Asked about the status of the bridge at the park, mentioned speaking with Lawrenz Masonry about the steps.

Commissioner Urbanek – Asked about the status of the leases.

Commissioner Castleberry – Thanked for Saturday's participation.

Commissioner Donahue – Asked how many bids we have received for the pool house and asked if it would be completed by summer. Reminded the community about the whiskey and war stories event on January 29<sup>th</sup> at the Community Building.

Mayor Gares – Reminded Branded about the pictures of the Commissioners for the website. Asked about the time frame for the comp plan being completed. Said he would be attending local government day and asked that the commissioners have answers to his questions from the January 4<sup>th</sup> meeting ready at the second meeting in February.

Adjourn – Commissioner Urbanek made a motion to adjourn, seconded by Commissioner Castleberry. Motion carried 5-0.

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Megan Lawrenz, City Clerk