

Regular Meeting
January 4, 2022
5:30 p.m.

The Board of City Commissioners of the City of Herington, Kansas met at City Hall at 5:30 p.m. on the above date – the following being present: Mayor Debi Urbanek, Commissioner Curtis Hartman, Commissioner Robbin Bell, Commissioner Vance Donahue II, and Commissioner Ben Castleberry. Also in attendance were City Manager Branden Dross, City Attorney Brad Jantz, City Clerk Megan Lawrenz, Commissioner-Elect Eric Gares, Chief of Police Chad Langley, Fire Chief Andrew Avantagiato, Larry Mann, Carl Urbanek and Karen Soliz.

The meeting opened with the Pledge of Allegiance.

Mayor Urbanek called the meeting to order. Commissioner Bell made a motion to approve the minutes from the regular meeting December 21, 2021, seconded by Commissioner Donahue. Motion carried 5-0.

Additional Agenda Items – None.

Mayor Urbanek made a motion to approve the agenda as written, seconded by Commissioner Bell. Motion carried 5-0.

City Manager Branden Dross presented a plaque of appreciation to Commissioner Curtis Hartman and thanked him for his service on the commission.

Mayor Urbanek made a motion to adjourn sine die, seconded by Commissioner Hartman. Motion carried 5-0.

The meeting was called to order.

City Clerk Megan Lawrenz performed the oath of office with Commissioner Bell and Commissioner Gares.

Public Forum – None.

Additional Agenda Items – 29a. Ordinance 1851.

Commissioner Urbanek made a motion to approve the agenda with the addition of 29a. Ordinance 1851, seconded by Commissioner Bell. Motion carried 5-0.

Elect Mayor – Commissioner Urbanek made a motion to appoint Commissioner Eric Gares as mayor, seconded by Commissioner Bell. Motion carried 5-0.

Elect Vice-Mayor – Commissioner Castleberry made a motion to appoint Commissioner Vance Donahue as Vice-Mayor, Seconded by Mayor Gares. Motion carried 5-0.

Designating Depositories – Commissioner Donahue made a motion to designate Central National Bank and The First National Bank of Hope official City of Herington depositories for the 2022 year, seconded by Commissioner Bell. Motion carried 5-0.

Designating Newspaper – Commissioner Donahue made a motion to designate the Dickinson County News Times as the official City of Herington newspaper for the 2022 year, seconded by Commissioner Castleberry. Motion carried 5-0.

Standard Traffic Ordinance – Commissioner Bell made a motion to approve Ordinance 1849 for the 48th Edition Standard Traffic Ordinance for 2022, seconded by Commissioner Donahue. Motion carried 5-0.

ORDINANCE NO. 1849

AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF HERINGTON, KANSAS; INCORPORATING BY REFERENCE THE “STANDARD TRAFFICE ORDINANCE FOR KANSAS CITIES”, EDITION FOR 2021, WITH CERTAIN OMISSIONS, CHANGES AND ADDITIONS; PRESCRIBING ADDITIONAL REGUALTIONS; PROVIDING CERTAIN PENALTIES AND REPEALING ANY AND ALL OTHER FOREGOING ORDINANCE IN CONFLICT HEREWITH.

Public Forum – None.

Additional Agenda Items – Add 6a. Janet Wade’s application for the planning commission, 6b. Liggett Park discussion and 7a. Discuss and action on Emergency Water Repair.

A motion was made by Mayor Urbanek, seconded by Commissioner Bell to approve the agenda with the addition of 6a., 6b., and 7a. Motion carried 5-0.

City Clerk Update – Provided November’s Financials.

6a. Planning Commission Application – Commissioner Donahue made a motion to approve Janet Wade’s planning commission application for reappointment term to expire 12/31/2021, seconded by Commissioner Castleberry. Motion carried 5-0.

6b. Liggett Park Discussion – Commissioner Donahue read an email sent by Dan McDonald, and his response to the email.

Water Treatment Plant Loan – There was discussion that the loan increase for the Water Treatment Plant was already approved, USDA received the paperwork, but KDHE did not. Mayor Urbanek made a motion to approve the loan increase for the Water Treatment Plant and authorize the City Manager to sign, seconded by Commissioner Bell. Motion carried 5-0.

Water Treatment Plant Change Order – Commissioner Bell made a motion to approve Change Order #6 for the Water Treatment Plant for \$20,149.92 and authorize the city manger’s signature, seconded by Mayor Urbanek. Motion carried 5-0.

7a. Emergency Water Repair – The City Manager informed the Commission about an emergency water repair that is needed that will cost approximately \$20,000. Mayor Urbanek made a motion to approve the repair, seconded by Commissioner Donahue. Motion carried 5-0.

Dickinson County 911 Advisory Council – Mayor Urbanek made a motion to appoint Fire Chief Andrew Avantagiato to the Dickinson County 911 Advisory Council, seconded by Commissioner Bell. Motion carried 5-0.

Neighborhood Revitalization Plan – Commissioner Bell made a motion to approve Resolution 947 for the NRP and authorize the mayor's signature, seconded by Commissioner Donahue. Motion carried 5-0.

RESOLUTION NO. 947

A RESOLUTION OF THE CITY OF HERINGTON, KANSAS ADOPTING A NEIGHBORHOOD REVITALIZATION PLAN AND DESIGNATING AN EXPANDED NEIGHBORHOOD REVITALIZATION AREA.

Hogdgon Lease Extension – Mayor Urbanek made a motion to approve the Hogdgon lease extension and authorize the city manager's signature, seconded by Commissioner Castleberry. Motion carried 5-0.

Pool Update – City Staff and some tradesmen from the community toured the pool two weeks ago. The Neighborhood Enforcement officer condemned the pool. City staff have arranged for electricians to inspect the electrical, and the roof issues are being looked at. The City Manager is working on getting 3-4 preliminary engineering reports to present to the commissioners.

City Manager Comments – The money from the state that was brought up several meetings ago that was supposed to be used for the lakes was received in the amount of \$72,000 and was deposited into the general fund. The City Manager, City Attorney and members from the planning commission worked on updating the zoning book and are researching landbanks. The City Manager will bring bids for a vote at the next meeting for the pump house, and water/sewer GIS mapping to utilize APRA funds. Meets with Hope and Woodbine over the next couple months to discuss the water rate increase.

Commissioner Castleberry – Thanked Curtis for his time serving as a commissioner. Wished everyone a happy holiday.

Commissioner Donahue – Thanked Curtis for his time serving as a commissioner.

Commissioner Hartman – None.

Commissioner Bell – Thanked Curtis and the city crews for all their hard work during the weather event.

Mayor Urbanek – Thanked Tandi from Smart insurance for the Christmas treats and thanked Curtis for his time serving as a commissioner. Asked about the status of the leases and was told that city staff plans to mail them out on Monday.

Adjourn – Commissioner Hartman made a motion to adjourn, seconded by Commissioner Castleberry.
Motion carried 5-0.

Megan Lawrenz, City Clerk