

Regular Meeting
November 16, 2021
5:30 p.m.

The Board of City Commissioners of the City of Herington, Kansas met at City Hall at 5:30 p.m. on the above date – the following being present: Mayor Debi Urbanek, Commissioner Curtis Hartman, Commissioner Robbin Bell, Commissioner Vance Donahue II, Commissioner Ben Castleberry, City Manager Branden Dross, City Attorney Brad Jantz and City Clerk Megan Lawrenz. Also in attendance were Gabriele Simmons, Larry Mann, Carl Urbanek, Todd Anderson, Vance Donahue Sr, Eric Gares and Janet Wade.

The meeting opened with the Pledge of Allegiance.

Commissioner Donahue made a motion to approve the minutes from the regular meeting November 2, 2021, seconded by Commissioner Bell. Motion carried 5-0.

Public Forum – None.

Additional Agenda Items – Table agenda item 6 until the next meeting. Add 9a Planning Commission Application and 12a City Manager Comments.

A motion was made by Mayor Urbanek, seconded by Commissioner Bell to approve the agenda tabling agenda item 6, adding 9a and 12a. Motion carried 5-0.

Wastewater Treatment Plant Change Order #3 – Mayor Urbanek made a motion to approve change order #3 in the amount of \$5067.65 for the Wastewater Treatment Plant, seconded by Commissioner Donahue. Motion carried 5-0.

Wastewater Treatment Plant Phase 2 Agreement – Commissioner Bell made a motion to approve the wastewater treatment plant phase 2 agreement for professional engineering services with SMH Consultants subject to staff review for \$16,980.00 and to authorize the City Managers signature, seconded by Commissioner Castleberry. Motion carried 5-0.

Neighborhood Revitalization Plan – City Manager Branden Dross updated the Commission that USD 487 had signed off on the plan, and that it would be published in the paper for the next two weeks. The public hearing will be held at the next commission meeting December 7, 2021.

Planning Commission Application for Vance Donahue Sr. – Commissioner Bell made a motion to approve Vance Donahue Sr.'s application for the planning commission term to expire 11/30/2024, seconded by Mayor Urbanek. Motion carried 4-0, with Commissioner Donahue abstaining from the vote.

Purchase of Easement for 201 S C St – Commissioners would like to see a solution to all residents facing this problem in the area. Mayor Urbanek made a motion to approve the purchase of easement for 201 S C St, Herington, KS 67449, seconded by Commissioner Donahue. Motion carried 5-0.

Hogdgon Lease Extension – Tabled until next meeting, City Attorney Brad Jantz will send an email so the Commissioners can see the original contracts that this renewal stems from. Mayor Urbanek made a motion to table this agenda item until the next meeting, seconded by Commissioner Bell. Motion carried 5-0.

Executive Session – Mayor Urbanek motioned to that the Herington City Commission recess into executive session, pursuant to the consultation with an Attorney on matters that would be deemed privileged in the attorney-client relationship exception K.S.A. 75-4319 (b)(2) to discuss matters of litigation to include the Governing Body, City Manager, City Attorney and City Clerk with the open meeting to resume at 6:18pm, seconded by Commissioner Bell. Motion carried 5-0. No action taken.

Executive Session – Mayor Urbanek motioned to that the Herington City Commission recess into executive session, pursuant to the consultation with an Attorney on matters that would be deemed privileged in the attorney-client relationship exception K.S.A. 75-4319 (b)(2) to discuss contract negotiation to include the Governing Body, City Manager, City Attorney and City Clerk with the open meeting to resume at 6:28pm, seconded by Commissioner Bell. Motion carried 5-0. No action taken.

City Manager Comments – NEO Crystal Parris and David Kahle have been speaking with residents about system upgrades needed on the resident's side, the city will give residents 6 months to get upgrades completed. If not completed in the 6-month time frame residents will be mailed a letter. There was a great send off for Madi Becker on 11/22 as she headed to Miss Teen USA. Staff is working on conforming the lake reservation software. 11/3 was the lake master plan kickoff, next will be an input session at the Community Building on 12/8. Fire service contracts will be on the next agenda. Working on the water rate increase proposal for Hope and Woodbine. Branden will be on the radio. Branden has been working on getting a group of students from KU to work on the comp plan and looking to get a city intern to help with the comp plan.

Commissioner Castleberry – None.

Commissioner Donahue – Mentioned a margin of error in the computer accounting of the ballots, wondered if the city could pay for a re-count to be done by hand.

Commissioner Bell – Mentioned the City could move their brush pile out at the lake further south. Also mentioned seeing a camper out at the lake. The police department hadn't been to the lake that day to check for registrations, but the police department is still checking registrations most days. Wondered if the city should investigate a roller for all the patches they have been completing on the streets.

Commissioner Hartman – None.

Mayor Urbanek – Asked about the hay/grazing/airport leases. City Attorney Brad Jantz to get them to Branden. Also mentioned corrections needed to the minutes from January of 2021.

Adjourn – Commissioner Hartman made a motion to adjourn, seconded by Commissioner Castleberry. Motion carried 5-0.