**REGULAR MEETING**

**July 5, 2016**

The Board of City Commissioners of the City of Herington, Kansas met at City Hall at 6:00 p.m. on the above date—the following being present: Commissioner Michelle Stanford, Commissioner Kitty Walter, Commissioner Mark Hager, Commissioner Dave Jones, City Manager Ed Patton, City Attorney Brad Jantz, and City Clerk Debra Wendt. Mayor Kat Souza was absent. The meeting was conducted by Vice-Mayor Michelle Stanford.

The meeting was opened with the Pledge of Allegiance. A motion was made by Commissioner Hager, seconded by Commissioner Jones, to approve the minutes of the meeting of June 21, 2016. Motion carried, all voting, “Aye.” Appropriation Ordinance No. P0625-16 was discussed and reviewed.

At the public forum, Maria Girolamo asked permission for the VFW to use Father Padilla Lake for a youth fishing tournament, to be held the weekend before school starts. The Commission did not see any issues with this.

Ed had three additional agenda items. Homestead roof repairs was added as #7A, a waste tire processing facility was added as #7B, and a fogger replacement was added as #7C. A motion was made by Commissioner Stanford, seconded by Commissioner Hager, to approve the agenda, with the addition of #7A, 7B, and 7C. Motion carried, all voting, “Aye.”

Ed presented two ordinances that would establish a capital improvement fund. The first one allowed for the levy of taxes and also transfers, and the second one just allows for transfers from other funds. Ed recommended the one where taxes could be levied. Debbie questioned whether tax money could be used for utility projects. The Commission thought the establishment of a capital improvement fund is a good idea, and they discussed putting a cap on how many mills could be levied. Mark asked if we had requested any assistance from the North Central Regional Planning Commission. After more information is obtained, this will be considered at the next meeting.

Ed reported that we will receive $22,248.79 from EMC Insurance for storm damage to the roofs at Homestead Village. This is $1,751.20 less than the one bid we received for repairs. After discussion, a motion was made by Commissioner Hager, seconded by Commission Stanford, to authorize Ed to take care of the roofing issue at Homestead Village. Motion carried, all voting, “Aye.”

James Simmons would like to put in a waste tire processing facility on South 5th Street, and he needs certification that it is consistent with the City’s solid waste management plan. Ed reported that the process would involve cutting up the tires, putting them in a truck, and hauling them off. He also said that the area is barely out of the flood plain, and that the facility is consistent with the land use restrictions and zoning. After discussion, a motion was made by Commissioner Hager, seconded by Commissioner Jones, to approve the certification for the waste tire processing facility. Motion carried, all voting, “Aye.”

Two bids were received for a mosquito fogger. One was from Chemquest Inc. for $13,933.78, and the other from Industrial Chemical Cleaner for $12,280.00. Ed explained that the machine from Chemquest is equipped with automatic controls on the fluid, radar and remote control, and the company is based in Topeka, so shipping would be less. One person would be able to run it, instead of two. The other company is based in Houston, TX and the machine does not include all of the “extras” like the one from Chemquest. Funding would come from the Parks and Recreation, 2010 Sales Tax, and Storm Water funds. After discussion, a motion was made by Commissioner Stanford, seconded by Commissioner Hager, to purchase the fogger from Chemquest, for a cost of $13,993.78. Motion carried, all voting, “Aye.”

Ed said he included the lake regulations for review. Meter seals are now being put on the camping pedestals so campers have to pay for electric before they can hook up. He hopes this will eliminate any loss of revenue. Ed also reported that the Hilltop roof is done, and that we have purchased ten used Lenovo ThinkPad laptops from USD #487 for use by the City Commission and staff. He is looking at carrying cases for the units, and ISG will come in and set them up. Ed added that he is working on the 2017 budget.

Dave asked where we are at concerning the phone line with AT&T, mentioned that the parade route may have clearance issues, and asked for a copy of the repair estimate for the Homestead roofs. Mark said that he, Dave, and Kitty attended the meeting hosted by Dickinson County last week, and that it was very informative. He also commended Don Osenbaugh on his excellent presentation for City Commission training that he and Mark attended. Michelle said she hoped everyone had a good “4th” holiday, and said to stay safe in the heat.

A motion was made by Commissioner Hager, seconded by Commissioner Jones, to adjourn the meeting. Motion carried, all voting, “Aye.”

Also present at the meeting were Gloria Boomer, Natasha Barnett, D.J. Neuberger, Katrina Hager, Virginia Neuberger, Wendy Jones, Samantha Miller, Rick Freeman, Ken Walters, Maria Girolamo, and J.R. Sparke.

Debra Wendt

City Clerk