**REGULAR MEETING**

**June 7, 2016**

The Board of City Commissioners of the City of Herington, Kansas met at City Hall at 6:00 p.m. on the above date—the following being present: Mayor Kat Souza, Commissioner Michelle Stanford, Commissioner Mark Hager, Commissioner Dave Jones, City Manager Ed Patton, City Attorney Brad Jantz, and City Clerk Debra Wendt. Commissioner Kitty Walter was absent.

The meeting was opened with the Pledge of Allegiance. A motion was made by Commissioner Hager, seconded by Commissioner Jones, to approve the minutes of the meeting of May 17, 2016. The motion passed, with Mayor Souza and Commissioners Hager and Jones voting “Aye,” and Commissioner Stanford abstaining. Appropriation Ordinance #P0525-16 was discussed and reviewed. No one spoke at the public forum.

There was one additional agenda item—Dave Jones added discussion of a “Think Local First” resolution or policy as #10A. A motion was made by Commissioner Stanford, seconded by Mayor Souza, to adopt the agenda, with the addition of #10A. Motion carried, all voting, “Aye.”

Dicy Albrecht, representing the American Legion, spoke to the Commission concerning the lease with the City for the Boy Scout house at the lake. The Legion is acting as the chartering organization for Cub Scout Unit Pack 49. The Legion had the understanding that our City Attorney was going to remove the “liability insurance” section from the lease, but it is still included. Brad felt that the liability coverage needs to stay in the lease. Dicy indicated that due to the cost of the premium, it is simply not doable for either the Legion or the Cub Scouts to afford the cost of the premium. Dave asked how many quotes they received, and Rick Freeman asked if the insurance could be added to their policy for the Legion building. Mike Mowat said that the distance between the two buildings is too great. After more discussion, it was decided to get input from Jan Kimbrell, regional director for the Cub Scouts.

Gene Wilson of COP Consulting gave an update on our phone system. He said that we would soon be losing our Plexar system, as A T & T will be abandoning all copper pairs. Gene said he is trying to get us “ahead of the game” so we will be prepared when the time comes. He indicated that City Hall could be put on USD 487’s system, and he also gave some suggestions for all of the other phone locations. A tentative estimate for the suggested phone system and equipment is $19,801.00, or it could be leased for $957.00/month. The internet speeds will need to be increased at several locations. The options were discussed and Gene answered questions. Mayor Souza said she would like to do more research on this. Gene will continue to work with Ed and provide an update at another meeting.

Michelle Stanford, a member of the Land Bank Board, asked if the Commission needs to approve a change of meeting time for the Land Bank. They would like to move their meetings from the second Tuesday of the month to the second Saturday, to accommodate one of their members. They already have one opening on the board due to a member no longer owning property in town. Brad said that if the Land Bank minutes reflect the time change of the meetings, this would suffice. Ed said that an individual would like to donate some land to the City, and then have some special assessments for mowing removed. Brad said that the Land Bank could consider accepting the property, and if they accept it, then the City Commission could consider waiving the special assessments.

Bids for the North roof section of the Hilltop Complex were reviewed:

Washington Roofing and Insulation Great Bend, KS $46,852.00

Danker Roofing Inc. Manhattan, KS $40,718.10

Ed passed around a sample of the material that Danker would use. It was noted that Washington would use a spray-on seamless urethane foam roofing material with a 10-year warranty, and Danker’s bid included a 60 mil white TPO fully adhered roof system with a 15-year warranty. Ed said that $40,900 is budgeted in the 2010 sales tax fund for the Hilltop roof. Mark said that he had seen roofs done by both companies at the school and either company would do a good job. Discussion was held. It was brought up that the Washington material is less likely to have leaks. The Commission questioned where the extra $6,000 would come from for the Washington bid. A motion was made by Commissioner Hager, seconded by Commissioner Jones, to award the bid to Danker Roofing Inc. for $40,718.10 for the installation of new roofing on the North end of the Hilltop. Motion carried, all voting, “Aye.”

Dave Jones read a sample document that encouraged the City to “Think Local First” when purchasing items. Brad said that it would be better to adopt something as either a policy or resolution rather than an ordinance. It will be redone as a policy and brought back to the Commission for consideration.

Ed reported that he has spoken with KDOT concerning bridge programs, and he is expecting reports from two more engineering firms on the Vine Street bridge. He is also concerned about the overpass and a bridge on South 5th Street. Ed also announced a work session would be held on Thursday, June 16, 2016 at 6:00 p.m. at the Community Building to get public input on the 2017 budget. Another work session is scheduled for Wednesday, June 29, 2016 at 6:00 p.m. at City Hall to have a consultant do Commission orientation and answer questions. Michelle asked what the City is doing on West Walnut between 12th Street and Highway 218. Ed said that the City is in need of a Capital Improvement Plan, and that he would be meeting with Debbie Goembel to discuss some Housing Authority issues. Dave asked that the City Manager report be put on our web site. Ed reported what he has found out about getting computers for the Commissioners. Brad reminded everyone that if they use their personal computers for City business, the material would all be subject to the open records act. Dave said that a bridge on Trapp Street between 8th and 9th also needs attention.

Dave asked what the rules are for golf carts on the Highway 56 business route. Brad will check on this. Recording the meetings was discussed. Kat thought there may be some school equipment we could use for recording.

A motion was made by Commissioner Hager, seconded by Commissioner Stanford, to adjourn the meeting. Motion carried, all voting, “Aye.”

Also present at the meeting were Rick Freeman, D. J. Neuberger, Gloria Boomer, Ken Walters, Ryan Stevenson, Gene Wilson, Mike Mowat, Dicy Albrecht, Ron Maggard, Cynthia Naylor, William Raney, Cherry Patton, and J.R. Sparke.

Debra Wendt

City Clerk