

**Regular Meeting**  
**July 16, 2019**  
**5:30 p.m.**

The Board of City Commissioners of the City of Herington, Kansas met at City Hall at 5:30 p.m. on the above date – the following being present: Mayor Dave Jones, Commissioner Robbin Bell, Commissioner Curtis Hartman, Commissioner Debi Urbanek, Commissioner Eric Gares, City Manager Matt Townsend, Acting City Clerk Marcus Hawkes, and City Attorney Brad Jantz.

The meeting opened with the Pledge of Allegiance. A motion was made by Commissioner Urbanek, seconded by Commissioner Gares to approve the minutes of the regular meeting July 2, 2019. Motion carried all voting “Aye.”

Public Forum had Catherine Stinnett request advisement on unused firework funds being rolled over to next year’s CVB budget. D.J. Neuberger addressed handicap accessibility at City Hall and length of time addressing work orders.

A motion was made by Mayor Jones, seconded by Commissioner Bell to approve the agenda with the deletion of No. 14, Approval of Library Minutes, to be made a consideration item in the future. Motion carried all voting “Aye.”

Police Chief Brian Hornaday introduced and issued the Oath of Office to Officer Derek Charles.

Police Chief Brian Hornaday introduced and promoted Officer Curtis Tyra to Sergeant.

Presentation from Flint Hills Regional Council by Gary Stith and Janna Williams.

A motion was made by Commissioner Urbanek, seconded by Commissioner Bell to approve the resignation letter from Lynn Otte of the Housing Authority. Motion carried, all voting “Aye.”

A motion was made by Mayor Jones, seconded by Commissioner Bell to appoint Kimberly Harper to the CVB, term to expire April 30, 2021. Motion carried 3-2 with Commissioner Gares and Commissioner Urbanek voting “Nay” while Commissioner Hartman, Commissioner Bell, and Mayor Jones voting “Aye.”

A motion was made by Mayor Jones, seconded by Commissioner Bell to appoint Katerina Cardin to the CVB, term to expire April 30, 2020. Motion carried, all voting “Aye.”

A motion was made by Mayor Jones, seconded by Commissioner Gares to appoint Debbie Wendt to the Library Board, term to expire March 13, 2022. Motion carried, all voting “Aye.”

A discussion was held regarding policy, procedures, and average age of work orders. Commissioner Gares suggested citizens be given a response within 30 days of submittal.

A discussion was held about boat craft definitions and rates. The City Manager will make recommendations and bring back to the Commission.

A motion was made by Mayor Jones, seconded by Commissioner Gares to table the 2019 Amended Budget for Publication until the first commission meeting in August. Motion carried, all voting "Aye."

A motion was made by Mayor Jones, seconded by Commissioner Gares to set a special meeting to consider the 2020 Budget on July 23, 2019 at 6:30PM. Motion carried, all voting "Aye."

A discussion was held about the necessity and efficiency of the City's Boards and Committees. Discussion to be revisited the second meeting in August.

City Attorney Brad Jantz gave an overview of the legal situation regarding the Environmental Use Control Agreement with the Hodgdon Powder Company and the next step for the commission.

A motion was made by Commissioner Urbanek, seconded by Commissioner Gares to adjourn. Motion carried, all voting "Aye."

Also, present: Carl Urbanek, D.J. Neuberger, Virginia Neuberger, Janet Wade, Gloria Boomer, Brian Hornaday, Shirley Meyer, Frank Meyer, Catherine Stinnett, Anna Moeller, Butch Knight, Vance Donahue II, Leslie Mays, Ingrid Herwich, Derek Charles, Cynthia Naylor, Tandi Reiff and J.R. Sparke-Herington Times.

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Marcus Hawkes, City Clerk