**REGULAR MEETING**

**April 4, 2017**

The Board of City Commissioners of the City of Herington, Kansas met at City Hall at 6:00 p.m. on the above date – the following being present: Mayor Kat Souza, Commissioner Michelle Stanford, Commissioner Mark Hager, Commissioner Dave Jones, and Commissioner Sarah Nistler, City Manager Ed Patton, City Attorney Brad Jantz and City Clerk Brenda Wildman.

The meeting was opened with the Pledge of Allegiance. A motion was made by Commissioner Jones to approve the minutes of the March 21, 2017 meeting, seconded by Commissioner Stanford. Motion carried, all voting, “Aye.” Appropriation Ordinance #P0331-17 was discussed and reviewed.

There were no request to be heard on public forum.

City Manager Ed Patton requested the addition of 15A-Russ Almes representing the CVB and to discuss Chapter 2 of Code Book 1640. 15B review Tree Board Ordinance. Mayor Kat Souza had a request to move #18 City Manager and City Commissioner Comments to #17 and #17 Review of 1640 Code Book Chapter 2 to #18.

A motion was made by Commissioner Stanford to approve the agenda with the addition of 15A-Russ Almes representing the CVB and to discuss Chapter 2 of Code Book 1640. 15B- to review an Ordinance regarding the Tree Board. Move #18 City Manager and City Commissioner Comments to #17 and #17 Review of 1640 Code Book Chapter 2 to #18 , seconded by Commissioner Nistler. Motion carried, all voting “Aye.”

Mayor Kat Souza read a letter from Bobby Busch Co Chair, Mildred Vance Clerk of the Year Committee. Congratulating retired clerk Debra Wendt 2017 Clerk of the Year.

A motion was made by Commissioner Jones to accept the resignation from Jean Owens from the Hilltop Advisory Board, seconded by Commissioner Stanford. Motion carried, all voting “Aye.”

A motion was made by Commissioner Stanford to appoint Mayor Kat Souza to the Land Bank to fill a 1 year term, seconded by Commissioner Nistler. Motion carried, all voting “Aye.”

Ashley Hartung, Tri County Chamber Office Administrator requested street closures on April, 29, 2017 from 6 a.m. to 2 p.m. for the annual Throttle Jockeys Club Car Show. To include: Broadway from Central National Bank to First Impressions, Main from Flowers By Vikki to Atmos Gas on 1st Street, blocking off diagonal so Barnes Grocery Store and Kays Pharmacy still have access, Walnut from 1st Street blocking off diagonal for still street access to the west side of town and business to First Baptist Church.

A motion was made by Commissioner Stanford to close Broadway from Central National Bank to First Impressions, Main from Flowers By Vikki to Atmos Gas on 1st Street, blocking off diagonal so Barnes Grocery Store and Kays Pharmacy still have access, Walnut from 1st Street blocking off diagonal for still street access to the west side of town and business to First Baptist Church. From 6 a.m. to 2 p.m. on April 29, 2017 for the annual Throttle Jockeys Club Car Show, seconded by Mayor Kat Souza. Motion carried, all voting “Aye.”

Mayor Souza read a proclamation declaring the week of April 23, 2017 to April 30, 2017 as H.O.P.E Center Emphasis week. A motion was made by Commissioner Stanford to declare April 23, 2017 to April 30, 2017 as H.O.P.E Center Emphasis week, seconded by Commissioner Jones. Motion carried, all voting “Aye.”

Mayor Souza read a proclamation declaring April 2017 National Safe Digging Month. A motion was made by Commissioner Stanford to declare April 2017 as National Safe Digging Month, seconded by Commissioner Nistler. Motion carried, all voting “Aye.”

A discussion was held regarding the distribution of the Guest Tax to the CVB. City Manager Ed Patton informed the commission that we need to distribute 2016 monies to the CVB. City Attorney Brad Jantz explained the Kansas Statue. Commissioner Jones stated that a budget had been proved to the commission from the CVB. No action was taken.

A motion was made by Commissioner Jones to go into Executive Session – Attorney Client Privilege K.S.A 75-4319(b)(2) at 6:21 p.m. for 20 minutes to resume. Requesting City Manager Ed Patton, City Attorney Brad Jantz and City Commissioners, seconded by Commissioner Stanford. Motion carried, all voting “Aye.” 6:41 p.m. resumed regular meeting with no action taken.

Discussion regarding the windows at 5 West Walnut (The Mall) were held. The commission would like the windows painted on the inside with white Kilz. Then have someone paint a mural on the outside before the car show. So people attending the car show wouldn’t see the black mold and the insulation hanging from the ceiling. No action taken.

Russ Almes didn’t have to speak for either the CVB or Chapter 2 Code Book 1640.

**ORDINANCE NO. 1788**

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF HERINGTON, DICKINSON COUNTY, KANSAS, TO REPEAL AND REPLACE CHAPTER I, ARTICLE 6, SECTION 1-604, CITY TREE BOARD; CREATED, AND REPEALING ANY OTHER CURRENT ORDINANCES OR PORTIONS THEREOF IN CONFLICT HEREWITH.**

 **BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HERINGTON, KANSAS.**

A motion was made by Mayor Souza, seconded by Commissioner Stanford to adopt Ordinance No. 1788. Motion carried, all voting “Aye.”

City Manager Ed Patton requested that evaluation forms be completed and returned by
April 18, 2017.

City Manager Ed Patton gave his City Manager’s comments followed by City Commissioner’s comments.

Review of the Code Book continued with the participation from Fire Chief Ken Staatz and Police Chief Russ Almes.

A motion was made by Commissioner Hager to adjourn, seconded by Commissioner Jones. Motion carried, all voting “Aye.”

Also present at the meeting, Rick Freeman, Virginia Neuberger, Ed Mueller, D.J. Neuberger, Gloria Boomer, Ken Walters, Leslie Mayes, Cynthia Naylor, Ashley Hartung, Ken Staatz, Russ Almes, and J.R. Sparke.

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 Brenda Wildman, City Clerk