

**Regular Meeting**  
**November 17, 2020**  
**5:30 p.m.**

The Board of City Commissioners for the City of Herington, Kansas met at City Hall at 5:30 p.m. on the above date - the following being present: Mayor Debi Urbanek, Commissioner Robbin Bell, Commissioner Vance Donahue, Commissioner Eric Gares via Zoom, Commissioner Curtis Hartman, City Manager Branden Dross, City Attorney Brad Jantz via Zoom and City Clerk Megan Lawrenz. Also, in attendance were Chief Brian Hornaday, Chief John Matula, Sergeant Curtis Trya, Officer Derek Charles, Detective Jonathan Thompson, also in attendance via Zoom were Chelsea Morris with the USDA, and JR Sparke.

The meeting opened with the Pledge of Allegiance. Mayor Urbanek called the meeting to order. A motion was made by Commissioner Bell, seconded by Commissioner Hartman to approve the Minutes of the Regular Meeting November 3, 2020. Motion carried 4-0. (Commissioner Gares was unable to hear for this vote).

Public Forum Items- There were no public forum items.

Additional Agenda Items – No additional agenda items.

Approval of Agenda – Mayor Urbanek motioned to approve the Agenda as written, seconded by Commissioner Bell. Motion carried with all Commissioners voting “Aye”.

Ceremonial Swear in for Chief John Matula.

Letter from Chief of Police Brian Hornaday.

Virtual Presentation from USDA – Discuss and Consider Final Approval for Water Meters – Chelsea Morris with USDA needed an Amendment to Original Letter of Conditions (Water Application), a Letter of Intent to Meet Conditions and Certification of Approval for approval of the increased loan amount. Commissioner Bell made a motion that we have the Mayor sign the certification of approval and the letter of conditions so we can process the loan for the water treatment plant, seconded by Commissioner Gares. Motion carried with all Commissioners voting “Aye”.

Update on Herington Municipal Hospital monetary donation– City Clerk Lawrenz informed the Commissioners that the tree had been delivered and that she would start planning a tree lighting ceremony. City Manager Dross told the Commission that he was researching how to deem a building historical.

City Update of COVID-19 – After discussion, the Commission decided to continue following county guidelines and recommendations.

Update on Water Treatment Plant – Dennis Albrecht – As of the 3<sup>rd</sup> of November KDHE approved financing and approved engineering and architectural. Getting ready to send out for bid, was published in the paper to begin the 30 days. Bid is also listed on the internet. and BRB Contractors for \$3,678,000.00. APAC was the low bidder. Buck requested a Notice of Award be signed by Mayor Urbanek and returned to him. Anticipated start date is 12/1/2020.

Discuss and Consider Staff Recommendation for Meter Can Replacement Schedule – David Kahle – After Discussion Commissioner Bell made a motion to approve staff recommendation for meter can replacement schedule, seconded by Mayor Urbanek. Motion carried with all Commissioners voting “Aye”.

Discuss and Consider Logan Pointe HOA – Land bank documents were found. City Staff and Mayor confirmed that the land bank issue was corrected at the county level. After discussion Commissioners requested staff suggestions be brought to them. No action taken.

Discuss and Consider Herington Housing Authority Board Member Application – Isabel Schmedemann – After discussion Mayor Urbanek motioned to table the agenda item, seconded by Commissioner Gares to communicate more, and get a specific term end date. Motion carried with all Commissioners voting “Aye”.

Discuss and Consider Logan Point Lot Sales – After discussion it was determined that in the future the City Manager would negotiate the land sales. Commissioners directed Branden to counter to add a stipulation that progress be made on the lot within six months.

A motion was made by Mayor Urbanek, seconded by Commissioner Bell to recess into executive session K.S.A. 75-4319 (b)(1) for consultation with an attorney on matters that would be deemed privileged in the attorney-client relationship – potential litigation, to include the Governing Body, City Attorney Jantz, City Manager Dross, and City Clerk Lawrenz, with the regular meeting to resume at 7:30 p.m. Motion carried with all voting “Aye”. No action taken.

A motion was made by Commissioner Hartman, seconded by Commissioner Gares to adjourn. Motion carried with all Commissioners voting “Aye”.

---

Megan Lawrenz, City Clerk