

Regular Meeting
HELD AT THE COMMUNITY BUILDING
October 20, 2020
5:30 p.m.

The Board of City Commissioners for the City of Herington, Kansas met at the Community Building at 5:30 p.m. on the above date - the following being present: Mayor Debi Urbanek, Commissioner Robbin Bell, Commissioner Vance Donahue, Commissioner Eric Gares, Commissioner Curtis Hartman, City Manager Branden Dross, City Attorney Brad Jantz, City Clerk Megan Lawrenz.

The meeting opened with the Pledge of Allegiance. Mayor Urbanek called the meeting to order. A motion was made by Commissioner Bell, seconded by Commissioner Donahue to approve the Minutes of the Regular Meeting October 5, 2020.

Financials – Mayor Urbanek made a motion to table review of the previous month's financials, seconded by Commissioner Gares. Motion carried with all voting "Aye".

Public Forum Items- There were no public forum items.

Additional Agenda Items – Commissioner Donahue motioned to remove agenda item #8 Q&A Between Hospital Board Members and Commissioners Regarding the Public Building Commission. Motion failed for lack of a second.

Approval of Agenda – Agenda item number 15 was removed because Buck Driggs had an emergency and could not make it to the meeting. A motion was made by Commissioner Bell to approve the agenda, seconded by Mayor Urbanek. Motion carried 4-1 with Commissioner Donahue casting the dissenting vote.

Q&A Between Hospital Board Members and Commissioners Regarding the Public Building Commission – Commissioner Gares stated that there was an ordinance passed previously regarding the creation of a PBC. City Attorney Jantz advised that the PBC is still active and that the City could still use it for the Hospital. Commissioner Gares asked if City Attorney Jantz would recommend using the one that is already established, and Jantz said that changes could be made to the current PBC to make it work for what is needed now. Currently Herington City Commissioners are on the PBC. Further discussion mentioned that if the Commissioners agreed to the PBC

Discuss and consider Herington Municipal Hospital \$100,000.00 Donation – After discussion Commissioner Bell made a motion to accept the \$100,000.00 donation from the hospital, seconded by Mayor Urbanek. Motion carried 4-1 with Commissioner Donahue casting the dissenting vote.

City Update on COVID-19 - Mayor Urbanek stated there have been an uptick in cases in Dickinson County, but has not read any new recommendations or restrictions.

Discuss and Consider 2019 Audit – After discussion Commissioner Gares asked for more information about the \$115,000 listed in PBC on pg. 10. City Hall staff will reach out to the accountant and respond to Commissioner Gares at the next scheduled Commission Meeting. Commissioner Bell motioned to approve the 2019 Audit, seconded by Mayor Urbanek. Motion carried with all voting “Aye”.

Discuss and Consider Concrete Bids – City staff advised that the City of Herington received 2 bids back for the 2020 Street Maintenance Project. Vogts-Parga was the low bid at 83,244.90. Mayor Urbanek motioned to approve Vogts-Parga’s bid, seconded by Commissioner Gares. Motion carried with all voting “Aye”.

Discussion of Logan Pointe HOA- Mayor Urbanek forwarded some information to Marcus Hawkes that showed a vote to disband the Logan Pointe HOA and covenants. A previous Commissioner had the taken the signed documents to the County. Mayor Urbanek visited the County, and they have to record of the documents. It was suggested that the same documents are re-drawn, executed and re-filed. Commissioner Gares requested that the Logan Pointe HOA be placed on the agenda, so commissioners can review, and action can be documented in the minutes.

Update on Annexation – City Manager Dross explained that the all the paperwork has been files and the Annexation is officially done. Mayor Urbanek said that there was still some Census work to be completed.

Update on KDOT Loan Payoff – City Clerk Lawrenz advised that checks have been mailed to payoff the KDOT loans. Commissioner Gares requested check amounts. City Clerk Lawrenz will follow up with Commissioners with that information.

City Clerk Transfer – City Manager Dross announced that Monday, October 19, 2020 was Megan Lawrenz’s official first day as City Clerk. City Clerk Lawrenz requested a motion to add City Manger Dross and herself to the bank accounts as authorized signers. Commissioner Gares motioned to add City Manager Branden Dross and City Clerk Megan Lawrenz to the Central National Bank’s signature cards, seconded by Commissioner Hartman. Motion carried all voting “Aye”.

A motion was made by Mayor Urbanek, seconded by Commissioner Bell to recess into executive session K.S.A. 75-4319 (b)(1) to protect the privacy rights of persons being discussed, pursuant to the Non-Elected Personnel matters exception, to include the Governing Body, City Attorney Jantz, City Manager Dross, and City Clerk Lawrenz, with the regular meeting to resume at 7:00 p.m. Motion carried with all voting “Aye”. No action taken.

A motion was made by Commissioner Gares, seconded by Commissioner Hartman to adjourn. Motion carried 4-1 with Commissioner Bell casting the dissenting vote.

Also present: Carl Urbanek, Larry Mann, Shirley Meyer, Pamela Dalton, Vance Donahue, Karen Donahue, Isabel Schmedemann, Phyllis Bettles and Ben Castleberry.

Megan Lawrenz, City Clerk